

Town of Newington



Annual Report 2012-2013

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2012-2013



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About Newington

Mission

Our mission is to offer excellent community services by maximizing our resources in a proactive, responsible, and accountable manner that enhances the quality of life for all generations in Newington.

Government

Newington received its Charter from the State of Connecticut in 1871 and is currently governed under the Council-Manager form of government with a nine member Town Council. The Mayor, elected separately, is a member and presiding official of the Council with the power to vote. Recognized as the official head of the Town for ceremonial and military purposes, the Mayor has the authority to appoint the Town Attorney and the Clerk of the Council.

The Town Manager is appointed by the Town Council and serves as the Chief Executive and administrative officer of the Town. The Town Manager is empowered to supervise and administer all commissions, boards, departments, offices, and agencies of the Town except for those elected by the people, appointed by the Council, appointed by the Mayor, or appointed by regional, state, or federal authority. The Town Manager is also responsible for the faithful execution of all laws and ordinances governing the Town.

Location

Newington, located five (5) miles south of Hartford, is centrally located in the New York – Boston corridor. Travelers have easy access to Route 5/15, Route 9, and major interstate highways I-84 and I-91. Newington is conveniently located near Brainard Airport and Bradley International Airport. Transportation services also include buses to Hartford and New Britain and rail transportation stations in Hartford and Berlin.

Taxes

Newington's mill rate in 2012-2013 was 32.64. The mill rate is applied to the Grand List of fair market value. All commercial and residential properties were revaluated in 2011.

History

Newington, part of the Town of Wethersfield until 1871, is located in an area which was referred to in early times as Pipestave Swamp, then Cow Plain, and later, West Farms; such names reflected the area's use. It was first a source of staves for making pipes (large sized barrels) used in colonial trade, and later a pasture for cattle. It eventually became home to the new farms taken up by descendants of early Wethersfield settlers

who had been given grants on the western frontier of their riverside town. By 1721, there were enough new farmers on these grants to request that the General Assembly of the Colony of Connecticut give them the name Newington, which means "new town in the meadow."

Since most early Newington inhabitants were related to Wethersfield families, Newington accepted government by Wethersfield Town Meeting until 1871. When the railroad came through Newington in the 1830's, the frequent and inexpensive transportation attracted growth and further expansion. Years later, however, a Wethersfield Town Meeting refused to approve expenses for highway improvements for better access to the railroad. Ready to take government into its own hands, Newington applied to the General Assembly of the State of Connecticut for incorporation, which was approved in 1871.

Early in the 20th century, both the trolley car and the automobile brought more development. Newington's location in the center of the state, combined with steady improvements to the highway system, attracted many new residents and businesses. The trolley, replaced by regular bus service, made commuting to Hartford and New Britain convenient. By 1966, the increasing population had outgrown the Town Meeting form of government and the Town adopted the Council-Manager form of government.

Historical Sites

The **Kellogg-Eddy House**, a typical New England Georgian-style farmhouse, was built in 1808 by General Martin Kellogg.

The **Enoch Kelsey House** was built in 1799 and was the home of a Connecticut farmer and tinsmith. It features rare, freehand-painted wall decorations, basement to attic paneling, as well as a beehive oven and fireplaces.

The **National Iwo Jima Memorial Monument**, located off Route 9 at the Newington/New Britain line, was dedicated on February 23, 1995 in memory of those who gave their lives at Iwo Jima. The names of the 100 Connecticut marines killed at Iwo Jima are inscribed on the base.

Newington Government Town Council

Stephen Woods, Mayor

The Town Council is the governing and legislative body of the Town with all the rights, powers, duties, and obligations conferred by law. Council members are responsible for adopting the budget, fixing the tax rate for the Town, proposing and amending ordinances and resolutions for the execution of the powers vested in the Town, for the government of the Town and management of its businesses, and for the preservation of good order, peace, health and safety of the Town and its inhabitants.

The Town Council consists of the Mayor and eight members elected from the Town at large every two years. The Mayor, elected separately, is a member and presiding official of the Council with power to vote. The Town Council meets on the second and fourth Tuesday of each month at 7:00 p.m. Meetings are broadcast live on Newington Community Television.

2012-2013 Highlights

- Adopted amendments to the Code of Ordinances, Chapter 182, "Blighted Premises Code".
- Accepted the Charter Revision Commission's final report and recommendations and submitted the proposed Charter to the electors for the November 6, 2012 election.
- Honored Carol Duggan as the 2012-13 Teacher of the Year.
- Honored Judy Igielski as the 2012 Volunteer of the year.
- Recognized the Friends of the Lucy Robbins Welles Library for 50 years of service to the Library.
- Authorized the refunding of up to \$11,000,000 in general obligation bonds.
- Retained Olsen Design Group Architects to provide project management services for Town Hall/ Community Center design.
- Adopted an Elections Emergency Contingency Plan.
- Adopted amendments to the Code of Ordinances, Chapter 48, "Funds" to update fund balance limits for the School Capital Improvement Project Reserve Fund.
- Authorized the Town Manager to enter into an agreement with Downs Construction Company to provide construction management services for the Town Hall/ Community Center Project.



Mayor
Stephen Woods



Councilor
Terry Borjeson



Councilor
John "Jay" Bottalico



Councilor
Clarke Castelle



Councilor
Myra Cohen



Councilor
Beth DelBuono



Councilor
Maureen Klett



Councilor
Scott McBride



Councilor
David Nagel

- Approved an additional tax relief programs for elderly and veteran residents.
- Adopted the Town of Newington Long-Range Capital Improvement Plan 2013-2014 through 2017-18
- Adopted the Fiscal Year 2013-2014 Budget with total appropriations of \$106,058,696 and set a mill rate of 33.63 mills.
- Established the Senior and Disabled Center Roof Replacement Project Committee to oversee the roof replacement project and related activity.
- Authorized updates to several job descriptions and amendments to the Town Classification and Pay Plan.
- Authorized the Town Manager to enter into an agreement with the City of New Britain regarding the acquisition of 15.5 acres of State-owned land for the purpose of the COSTCO development project in New Britain.

Newington Administration

Town Manager

John L. Salomone, Town Manager

The Town Manager, appointed by the Town Council for an indefinite period of time at the pleasure of the Council, serves as the Chief Executive of the Town and manages the day-to-day operations of the Town departments. In addition to supporting the goals and objectives of the Town Council, the Town Manager, with the assistance of Town staff, is responsible for Purchasing, Risk Management, and Personnel. The Town Manager also serves as the local Traffic Authority, Public Safety Director, and Local Emergency Planning Coordinator.

2012-2013 Highlights

- Attended numerous meetings of CROC and participated on the CROC Municipal Services Committee.
- Attended and hosted several Mid State Collaborative meetings with area towns.
- Worked with various department heads for recommendations to the Charter Revision Commission.
- Interviewed candidates for all open full-time Town and Police Department positions.
- Worked with department heads on budget and CIP preparations and prepared the Town Manager's proposed budget in conjunction with the Finance Department.
- Worked with various departments and the Town Hall Renovations Project Building Committee on the Town Hall/Community Center renovations project.
- Attended several project meetings and several team meetings regarding various issues including the Town Hall space needs, the nursing home strike on Church Street, Victory Gardens Housing, the busway and the Capital Improvement (CIP) Committee.
- Met with residents on an as-needed basis to address and resolve various issues and concerns.
- Met with staff, department heads and union representatives on an as-needed basis to address and resolve employee concerns and personnel issues.
- Worked with the Town Council and staff to amend and administer an updated blighted property ordinance.

- Oversaw the Town's Emergency Operations Center in preparation of, during, and in the aftermath of the October 26, 2012 hurricane "Sandy" and the February 9, 2013 blizzard.
- Engaged in collective bargaining negotiations with the AFSCME and IBPO unions.
- Participated in various State-wide emergency management exercises
- Attended various grand opening, retirement and award ceremonies throughout the year.
- Attended the annual Senior and Disabled Center Volunteer Recognition Dinner

Employee Anniversaries

20 Years

- Lisa Balducci—Police

15 Years

- Donna Allen—Parks & Recreation
- Todd Breton—Facilities
- Arthur Hanke—Town Planner
- Scott Hoagland—Information Technology
- Kenneth O'Brien—Police
- Patricia Pierce—Library
- Michael Rugens—Police
- Claude Steiner—Police
- Dianne Stone—Sr. & Disabled Center

10 Years

- Thomas Trumbull—Facilities

5 Years

- John Conway—Highway
- Ryan Deane—Police
- Jamie Freeman—Police
- Karen Gallicchio—Parks & Recreation
- Russell Garuti—Police
- Robert Hillman—Highway
- Erik Hinckley—Engineering
- Wayne Kornbrath—Police
- Robert Korpak—Facilities
- Gerry LaCasse—Police
- Charlene Magnano—Sr. & Disabled Center
- Arkadiusz Petlik—Police
- Michelle Royer—Library
- Lisa Rydecki—Finance
- Toni St. Pierre—Town Clerk
- Ryan Williams—Police

Newington Administration

Town Clerk

Tanya Lane, Town Clerk

The Town Clerk's office is responsible for preserving all of the Town's official records, many of which date back to Newington's inception in 1871, as well as making them easily accessible to the public. The office operates in accordance with Connecticut General Statutes, the Town Charter and Code of Ordinances.

Responsibilities include the recording and the search & retrieval of all land records, Veterans' Discharges and vital statistics; maintaining the agenda notices and minutes of Town Council and other boards and commissions, as well as tracking membership and terms for all board and commission members; preparing ballots and issuing absentee ballots for all elections; keeping abreast of all pertinent legislation (the department administers over 600 State Statutes); responding to and researching numerous public inquiries; updating the Code of Ordinances; issuing various licenses and permits, and maintaining financial records disclosing fee collection for the Town and the State.

The office is charged with insuring the integrity and longevity of all the documents entrusted to our care so that the Town has accurate and accessible data for future generations.

2012-2013 Highlights

- Utilized \$6,500 grant to install Laserfiche software to manage and retrieve information more efficiently and accurately; uploaded nearly ten years of Town Council minutes.
- Upgraded marriage license and dog license software by installing vendor modules at no cost to the Town. The old marriage license template was borrowed from another municipality and did not retain history. Customers can now complete the marriage application online and submit it to the Town Clerk's office where it can be quickly printed when the couple comes to the counter.
- 211 land record volumes were scanned and digitized creating an image history back to 1993—we are now half way to our goal of creating a 40-year online searchable database.
- Professional development: Town Clerk & Assistant Town Clerk participated in numerous webinars, Assistant Town Clerk attended two education sessions sponsored by the Connecticut Clerks Association, Town Clerk acted as staff liaison for the 2012 Charter Revision Commission, Town Clerk attended several professional organization meetings, Town Clerk attended two conferences sponsored by the Secretary of the State's office..

2013-2014 Goals

- Utilize grant funds to replace vendor-owned public copier with Town-purchased equipment anticipating approximately \$6,000 in additional annual revenue.

- Create & implement a tracking system for issuing/receiving Ethics Disclosure Forms for elected and appointed officials.
- Implement a system (known as eRecording) to record electronically submitted land records.

<u>Town Clerk Statistical Summary 2012-13</u>		
<u>LAND RECORDS</u>	<u>2012-13</u>	<u>2011-12</u>
Documents	6762	5236
Maps	23	53
<u>VITAL STATISTICS</u>		
Births	166	245
Marriages	218	117
Deaths	304	415
<u>LICENSES</u>		
Sporting	730	654
Dog		1847
<u>MISCELLANEOUS</u>		
Veteran's Discharges	47	46
Trade Name Certificates	94	85
Liquor Permits	47	50
<u>RECEIPTS- TOWN</u>	<u>2012-13</u>	<u>2011-12</u>
Recording Fees	\$180,560.50	\$140,982.00
Conveyance Tax	\$241,035.85	\$176,623.56
Document Preservation	\$12,448.00	\$10,279.00
Vital Statistics	\$25,698.00	\$31,504.00
Dog Licenses	\$1,875.00	\$1,826.50
Sporting Licenses	\$226.00	\$227.00
Copy Fees	\$14,375.65	\$17,056.55
Miscellaneous	\$2,757.00	\$2,478.65
TOTAL GEN. FUND	\$478,976.00	\$380,977.26
<u>RECEIPTS- STATE</u>	<u>2012-13</u>	<u>2011-12</u>
Document Preservation	\$12,466.00	\$10,246.00
Dog License Surcharge	\$4,065.00	\$4,124.00
Dog Licenses	\$10,430.00	\$10,484.00
Sporting Licenses	\$7,303.00	\$7,362.00
State Treasurer	\$223,658.00	\$184,386.00
LoCip	\$18,639.00	\$15,363.00
TOTAL STATE	\$276,561.00	\$231,965.00
GRAND TOTAL	\$755,537.00	\$612,942.26

Information Technology

Paul Boutot, Chief Information Officer

The Department of Information and Technology provides strategic and policy direction for the implementation and management of technology for the Town of Newington. Core activities include development of the Town's IT strategic plan, technology support, policy formulation, and the review and revision of technology standards.

Mission

Information Systems and Technology will provide leadership, policy guidance and assistance in the use of technology while offering the highest quality technology-based services, in a cost-effective manner, and maintaining a secure, robust and efficient communications network for our departments and the community we serve.

2012-2013 Highlights

- Processed over 399 citizen requests submitted via town website.
- Processed over 1008 formal work orders.
- Door Access Request for Proposal and vendor selection for Enterprise Door Access System.

- Network server and storage reviews of hyper-converged compute and storage solutions.
- Storage expansion of town video management system
- Installation and configuration of new interview room audio and video recording system for Police Department.
- Installation and configuration of Laserfiche Document Management System for Town Clerk's Office.
- Upgrade of Town's Financial System software application.

2013-2014 Goals

- Work with Town departments to help identify areas where technology can assist them in reaching their goals and objectives for internal and external purposes.
- Review expansion of virtual desktop infrastructure to all areas of town network.

Registrar of Voters

Linda Cultrera (R) • Marie Fox (D)

The office of Election Administrators-Registrars of Voters is governed by the General Statutes of the State of Connecticut, the Office of the Secretary of the State, and the State Elections Enforcement Commission.

Registrars' Responsibilities:

- Register & remove all electors, update felony convictions and releases, and oversee all election materials.
- Conduct the State-mandated annual voter registration canvass by NCOA, (National Change of Address), telephone, mail, or house to house.
- Supervise primaries, elections & special referenda.
- Train and hire all elections officials, update all training materials and maintain accurate State mandated certification lists of all election officials.
- Oversee the central counting of absentee ballots on Election Day.
- Determine that all eight polling places are handicapped accessible, meet the requirements of the 2002 Help America Vote Act (HAVA); and, effective this year, oversee Election Day Registration (EDR).
- Oversee the general maintenance of the 18 town-owned voting tabulators, the handicapped voting machines, telephones and all related equipment required at each polling place on Election Day.

- Conduct mandatory supervised absentee balloting at six local institutions.
- Update the registry list and voter files.
- Hold mandated and special voter making sessions.

2012-2013 Highlights

- There were 17,324 registered voters as of 11/2/13.
- Election Day Registration was implemented for the first time for the November Election.
- Attended & hosted the quarterly Hartford County ROVAC Meetings in Newington.

Polling Places (all handicapped accessible)

District 1: Town Hall, 131 Cedar Street
District 2: Ruth L. Chaffee School, 160 Superior Ave.
District 3: Anna Reynolds School, 85 Reservoir Road
District 4: Elizabeth Green School, 30 Thomas Street
District 5: John Wallace Middle School, 71 Halleran Drive
District 6: John Patterson School, 120 Church Street
District 7: Martin Kellogg Middle School, 155 Harding Ave.
District 8: John Wallace Middle School, 71 Halleran

Facilities Management

Robert Korpak, Director

The Facilities Management Department has the main responsibility to provide for the physical maintenance of Town Manager designated buildings to the level allowed by Council approved funding. Typically this includes repair & maintenance of the major building components such as heating & cooling systems. The department also manages capital improvement projects for these same buildings whether funded by the Town or through grant funding that this department is able to obtain.

2012-2013 Highlights

- A project to provide a new entrance canopy and roof replacement for the Senior & Disabled Center were completed and included a snow melt system at this new entrance providing better safety to the patrons.
- An office renovation at the Senior & Disabled Center is an additional project undertaken this year which will provide better service to the visiting public.
- Town Hall projects included the installation of new control valves on the aging steam heating system.
- Throughout the building which will enable better control of the heating energy usage during the coming years until a renovation of the building can be completed.
- Designs for a new Community Center & renovation designs for the Town Hall have been ongoing this year under the direction of a building committee and much progress has been made with these efforts.
- A roof replacement at the Kellogg Eddy historic home was completed along with the installation of attic.
- Insulation within the building as a conservation effort. This building's heating system was also replaced with a new high efficiency boiler to further contain energy costs. Another completed project to replace the furnace at the Town's other historic home, the Kelsey House was also undertaken this year.
- Following a program to address the heating systems in Town buildings, the furnace for the Town Cemetery chapel was also replaced this year with additional maintenance work scheduled for this building in the Spring.
- The Library's heating system renovations were completed this year with the major rebuilding of a main heating and cooling unit serving the main public areas of the building as well as a major rebuild of the entrance downdraft heating unit.
- The completion of new security system enhancements for the Town Hall, Library and the Senior and Disabled Center which will include additional upgrades in monitoring systems during the coming year as well.

2013-2014 Goals

- Lead the Town Hall Building Committee through the design phases of a renovation to the Town Hall leading to a possible referendum in the future.
- Continue a yearly comprehensive survey of the physical conditions of Town Buildings to include infrared inspections of the electrical & mechanical systems to provide a proactive approach to continued scheduled maintenance.
- Continue to schedule roof replacements & major building heating component replacements as priority items and as budget allows during the next year.

Department Phone Numbers	
Assessor	860-665-8530
Building	860-665-8580
Engineering	860-665-8570
Facilities Management	860-665-8579
Finance	860-665-8520
Fire	860-667-5900 (routine) 911 (emergency)
Fire Marshal	860-667-5910
Health District	860-665-8588
Highway Sanitation Division	860-667-5810 860-667-5874
Human Services	860-665-8590
Information Technology	860-665-8555
Lucy Robbins Welles Library	860-665-8700
Parks & Recreation	860-665-8666
Police	860-666-8445 (routine) 911 (emergency)
Registrar of Voters	860-665-8516 (Democratic) 860-665-8517 (Republican)
Revenue Collection	860-665-8540
Senior & Disabled Center	860-665-8778
Town Clerk	860-665-8545
Town Manager	860-665-8510
Town Planner	860-665-8575

Finance Department

Ann Harter, Director

The Department of Finance consists of the Administration and Accounting, the Assessor's office and Revenue Collector's offices. The Administration and Accounting office has the responsibility of administering the Town's finances and accounting for all Town funds. The office provides complete accounting services for all the boards, commissions and departments of the town except the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office, excerpts of which are included in this report. In addition, the office helps develop and administers the Town budget, handles the daily Treasury operations and manages cash and debt obligations.

Mission Statement

To provide accurate, timely financial reporting, information and services to Town departments, the public and policy leaders. We strive to stay current on accounting standards and financial practices and procedures in order to provide cost effective services and financial information to all users of Town financial information.

2012-2013 Highlights

Accounting and Administration

- For the twenty-third consecutive year, the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2011-2012. The Town received this national recognition for its financial report by the Government Finance Officers Association of the United States & Canada.
- Newington's outstanding bonded debt at 6/30/13 was \$9,960,000 a decrease of \$1.73 million from the prior year. Through a negotiated sale, the 2003, 2004, and 2005 bonds issues for school improvements and the Police Station were refunded. Due to record low interest rates, the "refinancing" of \$9,810,000 achieved an overall savings in interest payments of \$761,007.
- The Town benefits from a high credit rating of AA by Standard & Poor's and Aa2 by Moody's Investor Services.
- In response to a request for proposal (RFP) issued, the audit firm of Blum Shapiro of West Harford was recommended and appointed by the Town Council as Town auditor for a three year term. The process included interviews conducted by the Town's audit committee.
- The Town of Newington submitted an application to the State of Connecticut Department of Emergency Management & Homeland Security for reimbursement from Federal Emergency Management Agency (FEMA) for estimated costs in the amount of

\$254,436 associated with the Snowstorm Disaster of February 8th.

- With the support of the Information Technology Department, an upgrade to the MUNIS financial software was implemented.

Assessor

-S. Steven Juda

The mission of the Newington Assessor's office is to fulfill in a timely manner the requirements of Connecticut state law relative to the assessment of real property, personal property, and motor vehicles, in a way that provides residents, administrators, and professionals with accurate, and timely information, ensuring that all taxpayers are treated in the most equitable manner possible, within a caring and responsive environment.

Real Property is assessed at 70% of a base year of value established on the October 1, 2011 revaluation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The Grand List consists of over 12,000 real estate parcels, 1,400 commercial personal property accounts and over 30,000 taxable motor vehicles. The office is also responsible for assisting special service programs by annually updating over 550 elderly, 50 blind, 6,100 special assessment adjustments for veterans, and 250 disabled exemptions for Newington taxpayers.

2012-2013 Highlights

- Provided professional service to general public and taxpayers.
- Completed 23 court case appeals on the 2011 grand list which was the last revaluation.
- Continued to maintain and administer the computer interface with the Geographic Information System (GIS) and the Town of Newington website.
- Enhanced internet web site with numerous links to real estate, sales, and professional data.

Department Goals FY 2013-2014

- Provide taxpayers with courteous, professional, and responsive service in a timely manner.
- Maintain an equalized tax base according to State Statutes and professional appraisal/assessment standards.
- Continue to assure that assessments utilizing the 2011 revaluation of all real estate parcels are equitable and that the process is completed on time.
- Continue with appeals from commercial property owners to the Connecticut court system as a result of value changes that occurred with the October 1, 2011 revaluation.

Finance Department

The completed October 1, 2012 Grand List of net taxable property, subject to hearings of the Newington Board of Assessment Appeals was as follows:

2012 NET GRAND LIST				
CATEGORY	2011	2012	PERCENT CHANGE	DOLLAR CHANGE
REAL ESTATE	\$2,213,614,991	\$2,188,702,373	-1.1%	-\$24,912,618
PERSONAL PROPERTY	\$134,169,320	\$134,889,100	0.5%	\$719,780
MOTOR VEHICLE	<u>\$216,492,043</u>	<u>\$213,855,277</u>	-1.2%	<u>-\$2,636,766</u>
TOTAL	\$2,564,276,354	\$2,537,446,750	-1.0%	-\$26,829,604

MANUFACTURING EQUIPMENT EXEMPTION				
CATEGORY	2011	2012	PERCENT CHANGE	DOLLAR CHANGE
GROSS PP	\$186,917,060	\$203,070,880	8.6%	\$16,153,820
MFG & OTHER	<u>\$52,747,740</u>	<u>\$68,181,780</u>	29.3%	<u>\$15,434,040</u>
NET PP	\$134,169,320	\$134,889,100	0.5%	\$719,780

The October 1, 2012 grand list for Newington decreased by 1.0% from the prior year. This decrease is primarily attributable to corrections due to a declining real estate market relative to the 2011 revaluation, increased exemptions, and the acquisition of real property by the town. This decrease is mitigated by adjustments that were made to the 2011 grand list coupled with an increased reduction due to legal actions that were utilized to develop the current budget. Therefore this decrease will likely have an insignificant affect on the mill rate calculation. The 2012 grand list is subject to further adjustments by the Board of Assessment Appeals, pending, and future court cases.

Total Grand List

The 2012 net grand list shows a net decrease of -\$26,829,604, or -1.0%, below the 2011 net grand list. This reduction is due to a number of events that are explained in the following paragraphs.

Real Estate

The net real estate grand list decreased from \$2,213,614,991 to \$2,188,702,373, a decrease of -\$24,912,618 or -1.1%. The real estate grand list experienced what could be called corrections due to declining market values relative to the 2011 revaluation. The decrease is due to adjustments that have been made following the 2011 revaluation. These adjustments were due to court appeals, board of assessment appeals, Assessor appeals, increased exemptions, and acquisitions of real property by the Town of Newington.

The changes to the real estate sector are illustrated in the table.

Summary of Significant Real Estate Changes to 2012 Grand List

2012 Grand List Increases	2012 Grand List Decreases
129 Properties with Improvements \$2,020,000	Court Appeals -\$13,065,000
	Board of Assmt. Appeals -\$11,095,000
	Marcap Acquisition -\$1,800,000
	Exemptions -\$1,600,000
	Revaluation Adjustments <u>-\$1,200,000</u>
	Total: -\$28,760,000

Motor Vehicles

The 2012 motor vehicle component of the grand list decreased by -\$2.6 million dollars, which is -1.2% from the 2011 grand list. The motor vehicle grand list for 2012 is \$213,855,277. There were 220 fewer vehicles, and the average value per vehicle was down for the 2012 grand list.

Personal Property

The personal property component of the 2012 grand list experienced an increase of \$719,780, or 0.5% above the 2011 grand list on a net basis. **The gross grand list before exemptions actually increased over 2011 by \$16,153,820.** There were 58 new accounts added for 2012.

Exemptions for newly acquired manufacturing equipment and other exempt categories increased from \$52.7 million to \$68.2 million, or almost by 30%. On the surface this sounds really good & it reflects positive growth by the business community in Newington. In the past this exemption was reimbursed at 80% of the tax loss by the State of Connecticut. The grant to the Town of Newington under prior calculations would have been \$1,780,838 compared to the actual grant of \$728,423 received by the Town of Newington. This equates to a loss in revenue to the Town of Newington of just over one million dollars.

The reimbursement was replaced with a **manufacturing transition grant** which is now part of the **municipal revenue sharing grant** passed by Connecticut under Section 44 of PA 11-61. The grant is based on the 2009 Grand List adjusted by audit and received in the 2011 fiscal year. Newington received \$728,423 in equal installments of \$182,105 during November 2011, February, May, & August 2012. The grant of \$728,423 represents the maximum that the Town of Newington will be receiving in the future. It is highly possible that the amount of the grant will be decreased substantially due to the fiscal problems facing the State of Connecticut.

Finance Department

Revenue Collector

-Corinne Aldinger, CCMC

The Tax Office is responsible for the administration of all billing & collection activity for all real estate, motor vehicle & personal property taxes. It is the largest source of the Town's operating revenue, & necessitates the billing & collection of taxes. These taxes are essential to provide the services for the Town's residents, Town departments, youth & elderly programs, & to provide the funds for the Board of Education to operate at peak levels to highly educate the children in our community.

The primary objectives of the Revenue Collector are to secure the maximum collection of revenues due the town, maintain accurate collection records, ensure proper controls & safeguard the revenue collected. When these objectives are accomplished in an efficient manner they reflect the financial well being of the Town, which is the backbone of the municipality in regard to fiscal debt and bonding ability. This office enforces CT State Statutes by operating in accordance with guidelines established by the

Office of Policy & Management Revenue generated by all other Town departments is balanced in the Tax Office & then deposited. The office of the Revenue Collector also serves as a center for property tax information. The staff assists attorneys, title searchers, real estate agents, residents and others regarding payment history & other information available from the tax records.

Tax Collection Activity FY 2012-2013

Taxes on Current Levy	\$81,610,990.65
Taxes on Motor Vehicle Supplemental List	767,546.90
Taxes on Prior Years List	927,434.03
Interest, Liens and Other Fees	513,293.45
Taxes on Advanced Collection 2011 Grand List	6,866,694.50
Taxes and Fees Collected	\$90,685,959.53
Collection Rate on Current Levy	99.3%

TOWN OF NEWINGTON, CT

TOP TWENTY FIVE TAXPAYERS - 2012 GRAND LIST

RANK	TAXPAYER	DESCRIPTION	GROSS
1	CONNECTICUT LIGHT & POWER CO	UTILITY	\$37,505,910
2	GKN AEROSPACE	MANUFACTURING	\$22,537,010
3	NEWINGTON VF L L C	WALMART	\$19,941,215
4	NEWINGTON BERLIN RETAIL LLC	SAM'S CLUB	\$19,831,098
5	TLG NEWINGTON LLC	STOP & SHOP	\$17,840,487
6	CENTRO GA TURNPIKE PLAZA LLC	PRICE CHOPPER & DICKS	\$17,360,000
7	NEWINGTON GROSS LLC	STEW LEONARDS	\$17,150,000
8	MANDELL PROPERTIES LLC	PRINTING	\$13,545,980
9	BALF COMPANY THE	MANUFACTURING	\$13,202,120
10	HAYES KAUFMAN NEWINGTON ASSOCIATES	RETAIL	\$12,279,614
11	TARGET CORPORATION T 1802	TARGET	\$12,075,040
12	RENO PROPERTIES ETC.	MANUFACTURING	\$10,313,758
13	LOWES HOME CENTERS INC. #623	LOWES	\$10,150,000
14	FURNITURE EXECUTIVES NO 4 L P	RAYMOUR & FLANIGAN	\$9,800,000
15	HARTFORD HOSPITAL	APTS & LABORATORY	\$9,244,237
16	SCELZA/CAMBRIDGE/LANDMARK/BALDWIN	APARTMENTS	\$9,151,415
17	NEWINGTON 2007 LLC	MANUFACTURING	\$8,226,321
18	APPLE SIX HOSPITALITY OWNERSHIP INC	COURTYARD MARRIOTT	\$7,083,013
19	BERLIN NEWINGTON ASSOCIATES LLC	MODELL & TGIF	\$6,694,541
20	UNITED TECHNOLOGIES CORP.	MANUFACTURING	\$6,684,180
21	GRISWOLD HILLS OF NEWINGTON	APARTMENTS	\$6,668,424
22	EDAC TECHNOLOGIES CORPORATION	MANUFACTURING	\$6,630,620
23	COHEN/APTS/RETAIL	APARTMENTS & RETAIL	\$5,930,110
24	CERES NEWINGTON ASSOCIATES LLC	JOANNS	\$5,751,487
25	FENNWOODE DEVELOPMENT LLC	APARTMENTS	<u>\$5,664,960</u>
			\$311,261,540

Newington Community Services

Human Services

Karen Futoma, Director

The Human Services Department provides a variety of human service programs & services affecting children, youth, adults, elderly, persons with disabilities and families. Service areas include information and referral, community education and coordination, prevention & positive youth and family development, social work and case management, clinical therapy, crisis & disaster response, & economic assistance.

Mission

We serve residents of all ages to achieve their maximum quality of life by increasing their knowledge, skill and self-sufficiency through a comprehensive coordinated continuum of social work & community services.

Our Motto:

"A Helping Hand For All Ages."

2012-13 Highlights:

- In September, 2012, a formal request was made to CRCOG to initiate a Newington CERT (Community Emergency Response Team) Initial classes took place April-May, 2013 with 38 volunteers being certified in June, 2013 to assist the Town with disaster relief & other community events, such as flu clinics. Additional classes will be offered in the fall & spring to grow the program. Human Services staff are also participating and becoming CERT certified.
- Kelly Urbanowicz, LPC, was hired as the Clinical Coordinator in November, 2012, resigning in April, 2013 to pursue full time private practice. The position was re-advertised and Pat Meskill, MSW, LCSW, Clinical Services Coordinator, was hired and will be joining us July, 2013. Pat will bring great experience as a former Town of Wethersfield Youth & Social Services Clinical Coordinator with similar background and program experience.
- The Summer Youth Adventure program saw tremendous growth with a 30% increase in participation July-August, 2012. The Challenge Course had the busiest August on record, with 171 participants.
- Food bank and holiday basket program participation increased as the economy still struggles to recover from the recession.
- The department was awarded a \$10,000 OPM grant (June, 2013) for a Police/Youth initiative that fosters positive relationships between youth and police. The grant will be implemented during the 2013-2014 academic year.
- A.B.C. is a school year **Adventure Based Challenge** program for Newington's 8th grade students designed to facilitate their journey into high school. 32 students participated filling 147 participation slots throughout the school year. We provided challenging activities & discussions that encouraged the value of personal growth through healthy choices and peer interactions. Students were engaged in the process of planning and implementing the activities including a community service project as a part of their year together.
- Rite of Passage Experience (ROPE) is a three-phase community approach to prevention. 341 sixth-grade students participated in the first phase of ROPE as part of the school health and wellness curriculum.
- The second phase of ROPE promotes positive leisure time through after-school and summer programs; Student Challenge of Recreation/Education (SCORE) offered after-school activities & opportunities to middle school age youth. There was a significant increase in SCORE participation this year jumping from 438 last year to 531 participation slots filled serving 82 youth.
- The Summer Youth Adventure (SYA) Program had a full schedule of cultural, educational and adventure activities seeing an increase from serving 394 to 424 program participation slots filled with 92 youth entering fifth through ninth grade.
- The third phase of ROPE continues to encourage youth to give back to the community through volunteer service. Youth and adults are also offered community service placements as required by the justice system. Community service projects included community clean ups, assistance with the food bank and high school youth mentoring middle school youth. 60 youth and adults provided community service hours this year.
- The Outdoor Challenge Ropes Course offered low and high element initiatives to 978 participants in 21 local and 36 outside groups comprised of school age youth, college students, business, church, other town youth service bureaus and non-profits. This reflects a slight increase in individual participants and double the number of outside groups over the prior year. Three Eagle scouts earned awards for projects enhancing the challenge course. Projects included bird and bat houses and a new low element construction, the "maze".
- Community education & parent programs sponsored this year included "Getting Ready for Kindergarten" and an eight week CERT training that community volunteers & several staff received. Schools, Human Services, Juvenile Court, State Department of Children & Families & Interfaith Clergy Association. 25 youth & their parents appeared before the Board for incidents such as vandalism, shoplifting, fighting, criminal mischief, disorderly conduct, bullying, truancy, defiance of school rules & domestic conflict.

Program Highlights

- **Prevention and positive youth development programs** are offered through a variety of activities teaching skills in decision-making, problem-solving, communication, team cooperation leadership and community service:

Newington Community Services

Human Services

2012-13 Program Highlights Continued:

- The high school self-awareness group is a collaboration with the high school psychologist and special education services to provide social skill enhancement programs through experiential education opportunities such as hiking, canoeing, geo-caching, challenge course and in-class sessions involving team building exercises. 26 youth participated.
- Human Services co-facilitated the high school "Truth About Hate" program co-sponsored by the Anti-Defamation League and Human Services.
- 12 Newington youth participated in a regional CASAC youth conference, "Face-To-Face." The theme focused on spending an evening without technology. Activities included interactive exercises, a dinner and dance and a theatrical presentation by "Interactive Theater Troupe."
- The alternate Washington D.C. trip option was provided to 30 8th grade Martin Kellogg students over a 3 day period in May.
- Field games were also provided for 93 4th grade students end-of-year picnic for Ruth Chaffee.
- The Juvenile Review Board is an alternative and early means of identifying and assisting youth seventeen and younger whose behaviors put them at risk. The Board is composed of representatives from Police, Schools, Human Services, Juvenile Court, State Department of Children and Families and Interfaith Clergy Association. This year 12 youth and their parents appeared before the Board for incidents such as vandalism, shoplifting, fighting, criminal mischief, disorderly conduct, bullying, truancy, defiance of school rules and domestic conflict. This is down from 25 the year prior.
- **The Food Bank, Holiday Food and Gift programs, Energy Assistance, Clothing Closet and Special Needs Fund** assist eligible residents with basic need assistance. Newington households in need continue to feel the impact of the difficult economy as a result of unemployment, underemployment, fixed income, healthcare costs and ever-increasing expenses. The Food Bank averaged 147 households monthly, the Open Air Market (Foodshare collaborates with us) provides a free farmers market every other week to approximately 80 unduplicated households and the annual holiday programs served 414 households (an increase from 395 last year) representing 850 children, adults and elderly. Staff also administered the Operation Fuel Program which saw a rise in applicants. Thanks to an increased allotment in Operation Fuel funds, we almost doubled the number of residents who were granted funding. Those served increased from 35 last year to 65 households totaling almost \$30,000 in heating assistance up from \$15,000 awarded last year. Due to this increase in heating bills were referred to Special Needs, dropping from 150 to 106 requests this year. Special Needs Funds assist with emergency bills such as medical, medication, energy and housing.
- ◊ **NEW THIS YEAR:** Additional storage containers were purchased and funded through a Foodshare equipment grant, enhancing our storage capacity.
- **More than 200 dedicated volunteers** continue to make a difference to residents in need.
 - ◊ Volunteers help sort, organize, stock, shop for food, pick up donations and assist resident shoppers using the food bank. They also volunteer to coach computer use and prepare and distribute for the holidays, along with general department support. A local AARP chapter and the Newington Public School's Transition Academy students continue to sort and launder clothing donations regularly. An average of 25 households utilized the Clothing Closet monthly with an additional 300 households receiving winter clothing during Thanksgiving distribution. Approximately 100 students received backpacks and school supplies in August.
 - ◊ Interfaith Community Action Newington (ICAN) which utilized volunteers from seven houses of worship closed the program after a decline in referrals and volunteers.
- **Social Casework** was provided to an average monthly caseload of 92 and Youth and Family Counseling handled an average of 25 (down due to resignation of Clinical Coordinator and time before a replacement was hired). These programs offer traditional social work and clinical therapy services to all age populations. Social Workers see families at Town Hall and make home visits as needed. Issues brought to the department by residents included health, mental health, financial assistance, child and adolescent development, marriage and family conflict, child and elderly abuse or neglect, domestic violence, housing, transportation, substance abuse and crisis intervention.
- **Boards, Commissions, Committees, ADA, EAP** are coordinated by the Director of Human Services providing staff support for the Youth-Adult Council, Fair Rent and Human Rights Commissions. A monthly report to the Commission on Aging and The Disabled is also provided. The Director also acts as the Town's Coordinator for the American with Disabilities Act (ADA), Affirmative Action and Employee Assistance Program (EAP).

Newington Community Services

Human Services

2013-2014 Goals

- To further develop and train the Newington CERT team to enhance emergency response capacity, while better preparing our residents with resources and information. We will be preparing and distributing Newington specific and general emergency preparedness booklets to residents.
- Continue to maintain quality casework services to meet the needs of all Newington residents. Maintain private funding & social work support for emergency basic need assistance in response to increased need & continued diminishing resources.
- Continue to provide quality youth programs and counseling services, while exploring new programs and services based on identified needs.
- Continue to enhance staff skills & knowledge through attendance in training & workshops that will keep us current in ever-changing needs & trends.
- In the wake of the Sandy Hook school shootings, to develop a Suicide Prevention Task Force and provide educational opportunities to employees and the community in understanding, identifying and responding to those with mental health issues in a supportive, helpful manner.
- Continue to explore grant and fundraising options to support our programs and services, including positive youth development.

Youth-Adult Council

The Youth-Adult Council (YAC) acts as an advisory to the Human Services Department. The members are appointed by the Mayor & represent parents, youth, police, schools, Library, business and liaisons from the Town Council, Board of Education & Parks & Recreation. Their purpose is to review youth & family issues and foster community education & support among agencies & residents.

- Each year YAC sponsors the Super Hoop-La Basketball Game involving students from every school. They compete in a friendly tournament to raise funds for three scholarships awarded to graduating high school students. In March, 11 teams participated with another great year of family & friends cheering them on in the stands. Three high school students were selected to receive scholarships of \$500 each after submitting an essay that reflected their going above & beyond in community service.
- Through an annual grant from the Capital Area Substance Abuse Council, substance abuse prevention/education programs were offered to middle and high school age youth. The grant also supported the High School Graduation Celebration.
- This past year, YAC initiated a youth award to recognize youth throughout the year that provide an outstanding example of giving back and doing something for someone else. Several youth were recognized through an article in the Town Crier, a certificate and letter.

Human Rights Commission

The purpose of the Human Rights Commission is to promote understanding and respect among all racial, religious, ethnic and other groups, and to secure equality of, and opportunity for all people. Commission members are appointed by the Town Council & conform to State & Federal laws regarding discrimination.

- During a library sponsored race, HRC members provided an educational activity promoting diversity awareness for young children.
- The Commission provided funding support for the "Truth About Hate" program held at Newington High School.
- The Human Rights Commission continued to look at their role and future activities, while struggling with membership stability.

Unduplicated Cumulative Cases/Participants		
	<u>2012-13</u>	<u>2011-12</u>
Youth & Family Counseling	155	126
Social Casework	513	483
Special Needs	106	150
Food Bank	1,771	1,861
Holiday Food, Gifts	850	847
Positive Youth Development	2,539	3,763
Juvenile Review Board	13	25
Comm. Emergency Response Team	38	N/A
Information and Referral	2,784	5,026



First graduates of the newly formed Newington (CERT) Community Emergency Response Team—June, 2013

Lucy Robbins Welles Library

Donna Miller, Director (Resigned April 2013)
Lisa Masten, Director

Newington's Library continues to be a vital community center providing information, education and cultural enrichment to its patrons, both in-house and virtually through the library's website, Face book, Twitter and e-mail notifications. Library staff is committed to providing professional, friendly and excellent customer service. This year more than 220,000 people visited the library, 108,077 people visited the library's website and our wonderful library volunteers worked 1,327 hours and mended more than 4,600 items

Over the past several years, the library has seen changes in how people are using the library. The emerging technologies and the state of the economy have impacted how the library and its services are utilized. People are still using the library to find good books to read, take out DVDs, and ask reference questions. At the same time, there is also a noticeable increase in the use of library computers, online resources, downloadable eBooks, digital magazines, wireless internet access use and programming of all kinds. Ebook circulation increased 54% from the previous year. Free meeting room space for the public was up another 21%. The hard work of the staff to promote literacy and offer enriching programs to the community was evident with the 10% increase in programming for all ages.

The use of online resources for school work and personal or professional reasons increased not only in-house but more than 515% from remote access. Online resources such as *Reference USA*, *Ancestry.com*, *Grolier*, *Consumer Reports* and *PebbleGo* and *Bookflix* were extremely popular. Use of the library computers for internet, online databases and Microsoft Office products increased 34%. And more and more people are coming to the library to use its free WiFi.

2012-2013 Highlights

Personnel: This was another year of some major personnel changes in the library. Susan Schneider, a reference librarian was promoted to Circulation Supervisor replacing Ruth Block who retired in June 2012. Sue Bethune, a full-time Reference/Collection Management librarian retired in February 2013 after more than 30 years of dedicated services. The biggest change was that Library Director Donna Miller resigned in April 2013 to become the new director at the Kent Memorial Library in Kent, CT. Assistant Library Director Lisa Masten was appointed the new Library Director in May. The Assistant Director position will be filled in the summer. Finally, Michelle Royer presented a program at the Connecticut Library Association Annual conference in April. She spoke about the children's programs she and the staff offered to children with special needs.

Technology: New services and new technology were offered to our patrons. The library now offers two eBook services for Newington patrons through the library's website. In addition to the eBook service *Overdrive*, another eBook service called *Freeding*, was added. With *Freeding*, any book in its catalog can be downloaded so there is no waiting and there can be simultaneous use of a single title. *Zinio*, a new digital magazine service was also added. The library subscribes to 90 digital magazines for Newington patrons including *Newsweek* & *Consumer Reports*. Genre specific eReaders, each pre-loaded with 30+ new bestsellers in a specific genre that include fiction, non-fiction, women's fiction/romance & non-fiction/biographies were added to circulation. Other new services included free scanning for the public from the library's two color photocopiers, subscription to Atomic Learning, an online learning site & the ability for staff to scan patron barcodes from their smart phones at the Circulation desk.

The Newington Library is part of a 27 library consortium called Library Connection. The consortium voted to change the library's integrated library system (ILS) called SIRSI to a different system called III-Innovative Interfaces, Inc. The new ILS will offer better functionality for staff and more features in the public library catalog for our patrons. The library also received CIP funding for RFID- Radio Frequency Identification, a system that would allow the library to manage the circulation of materials in a more efficient way, offer better inventory management as well as better security of the collection. There was also a big push for technology programs for the public. Technology programs for the public included: how to download eBooks and eMagazines, iPad basics, and favorite iPad apps, *Tech Troubleshooting with Teens*, *Tech Sandbox* for parents and children to learn about library computer resources and *Lunch and Learn*, a series lunchtime programs that demonstrated online databases that the library purchased. *Book-A-Librarian*, one-on-one assistance from a librarian to help patrons with library technology related questions, was offered as well. And the library continued with hands-on computer classes for the public thanks to funding from Farmington Bank and the Friends of the Library. A total of 46 technology programs were offered to 487 people.

Children's: The children's staff outdid themselves this year with 715 programs to more than 26,908 children. The children's summer reading program kicked-off with a "wonder of the night time" theme *Dream Big- READ!* Over 1,150 children participated by reading, earning prizes and being entertained by such activities as *Locked in the Library* (a library sleepover), *Flashes of Light*, *Ed's Flea Circus* a pool party, skating party and a scavenger hunt to name a few. *Jester Jim* a magician and juggler and the children's staff finished out the season by working with the schools to hold award assemblies for all who participated. *The Annual John and*

Lucy Robbins Welles Library

Highlights Continued

Adella Sliva Memorial Young People's Literary Series event welcomed author and illustrator, David Biedrzycki. He delighted 3rd and 4th graders with examples of how he makes illustrations. He then visited the John Wallace Middle School for a presentation and rounded out his visit talking one-on-one and signing copies of his books at the Library. Other highlighted programs include a "Pop Open a Good Book" winter reading program, the 2nd *Annual Take Your Child to the Library Day*, *Sparky's Puppets*, *A Celebration of Dr. Seuss' Birthday*, *Fun with Rhythms*. Staff continued to be active in the community and schools. They participated in weekly visits to preschools and day-cares, hosted school visits at the library and attended many school functions such as *Nutmeg Book Talks* and *Battle of the Books*. A wide variety of regular programs including story times, *Construction Club*, *Just a Story & a Song*, *Tales to Tails*, *Play for All* and *Cookbook Club* and many more rounded out the year.

Teens: The teen librarians continued experimenting with types of programs as well as days and times to attract a wider range of teens. 71 programs were offered to an audience of 2,307 an increase of 26%. Teen summer reading *Own the Night* had 141 participants. Popular teen programs included *Teen Volunteer Network*, *Astronomy: A Night with the Stars*, After Hours Movie Marathons, After Hours Gaming Nights, *Teen Resume Workshop*, *Secrets of the College Application Process* and *Teen Chocolate Fest: A Mother's Day Edition*. In addition, the teen librarians facilitated a book club at the Newington High School and had several book talks at the middle schools. The teen collected was recatalogued and reorganized by genre to make it easier for teens to browse & find books.

Adults: Staff planned and implemented 121 programs to 4,086 adults. Job programs like *Networking to Help Your Job Search* and *Employment Strategies for Those Over 50* were some that were offered. The series programs *Movies & More @ the Library*, *Gardening*, and *Brown Bag It with Books* were very popular. Other highlights included a very successful adult summer reading program with 770 adults reading 6,205 books.

2013-2014 Goals

- Become fully staffed once again.
- Work with the Library Board on updating the long-range plan, including technology.
- Migrate over to a new Integrated Library System, from SIRSI to Innovative Interfaces, Inc.
- Begin implementation of the RFID system that would improve management and security of library materials.
- Completion of the installation of the new air compressor.
- Continue to pursue funding opportunities to offer innovative programming and new services to the public.
- Continue with staff training and professional development.

Statistical Summary

<u>Circulation</u>	2013	2012	Gain/Loss	% Change
Adult	246,194	261,726	-15,532	-5.93%
Children	122,130	128,428	-6,298	-4.90%
Young Adult	13,047	14,352	-1,305	-9.09%
DVD's	98,283	97,835	448	0.46%
Downloadable	6,677	4,346	2,331	53.64%
Downloadable Maga-	1,269	0	1,269	0
E-Readers	163	158	5	3.16%
Museum Passes	978	964	14	1.45%
Total Circulation	381,371	404,506	-23,135	-5.72%
Days Open/Month	323	321	2	0.62%
Average Daily Circulation/Month	1,181	1,260	-79	-6.30%
Patron Count	220,086	241,079	-20,993	-8.71%
Avg. Patron Count	681	751	-70	-9.27%
Self Checkout Circulation^	5,505	10,448	-4,943	-47.31%
Total # Cardholders	12,016	12,408	-392	-3.16%
Sunday Circulation	13,642	15,108	-1,466	-9.70%
Sunday Patron	7,278	7,991	-713	-8.92%
<u>Public Services</u>				
Total Reference Questions	60,685	67,591	-6,906	-10.22%
Total Computer Use	55,026	41,207	13,819	33.54%
In-house Database Searches	123,666	68,625	55,041	80.21%
Website Visits	108,077	90,901	17,176	18.90%
InterLibrary Loan-	10,790	10,958	-168	-1.53%
InterLibrary Loan-Borrows	7,984	7,924	60	0.76%
Programs Childrens	715	774	-59	-7.62%
Programs Childrens Attendance	26,908	25,243	1,665	6.60%
Programs Teen	71	63	8	12.70%
Programs Teen Attendance	2,307	1,829	478	26.13%
Programs Adult	121	139	-18	-12.95%
Programs Adult Attendance	4,086	4,787	-701	-14.64%
Notary Transactions	118	141	-23	-16.31%
Volunteer Hours	1,326	1,559	-233	-14.95%
Mtg. Room Usage-Outside Groups	223	184	39	21.20%
Mtg. Room Usage-In-house	617	629	-12	-1.91%
Study Room Usage	2,812	2,532	280	11.06%
Total Lib. Holdings	172,716	169,153	3,563	2.11%

#Either a new service or stats were only available for a portion of the year.

^The self check-out terminal was out of service for much of the year.

Senior and Disabled Center

Dianne Stone, Director

Open to all persons aged 55 and older and younger adults with disabilities; the Center's program areas include information and referral, health prevention and promotion services, fitness and wellness, leisure and recreation, social activities and special events, life long learning, supportive services including case management, transportation and nutrition. It was the first Center in the State of Connecticut to be nationally accredited and is the designated Community Focal Point for aging services.

Mission

To support older adults and people with disabilities in the Town of Newington in maintaining and enriching their independence, well-being and quality of life. This is accomplished by:

- *promoting full inclusion in the community;*
- *facilitating access to a comprehensive choice of services and activities;*
- *ensuring that services and activities respond to the diverse needs and interests of the served population, and;*
- *providing ongoing opportunities for life-long learning and growth.*

2012-2013 Highlights

- Held more than 30 different health promotion and disease prevention programs throughout the year. Highlighting this year was the Aging Mastery Program. The Center was one of five in the nation selected to co-develop this innovative approach to programming by the National Council on Aging. The program provided education, support and incentives for lifestyle changes that improve health. Also, through a partnership with the Injury Prevention Institute of Hartford Healthcare with funding from the Jefferson House Institute, the Matter of Balance (evidence based fall prevention) program was offered at the Center and was expanded to offer the program entirely in American Sign Language, only the second time this has been done in the nation. The Center's Wellness Clinic continues to be in high demand as do the Foot care Services and weekly blood pressure screenings provided by the Newington Volunteer Ambulance Corps, dental cleanings coordinated by CCHD through a North Central Area Agency on Aging Older Americans Act grant and a low cost massage therapy program.
- While the beginning of the year saw a rapidly deteriorating roof creating problems throughout the Senior and Disabled Center the year ended with a total roof replacement and porte cochere construction project approved and in preliminary stages. The porte cochere was the fulfillment of a promise to the many older adults who contributed to the project \$5 to \$15 at a time.
- Received assistance through sponsorship, in kind donation of goods or services or direct assistance from more than 15 different businesses and agencies including several long term care facilities, health care agencies and town businesses. New partners this year also included the Center for Independent Living, Advocacy Unlimited, Connecticut Community Care, Inc.

- The Center helped more than a 1,000 residents with supportive programs including Energy Assistance, Renter's Rebate, Medicare Part D, ConnPACE, Meals on Wheels, Tax preparation, the Medicare Savings Program (MSP) which both obviates the need for ConnPACE for most people & pays their Medicare Part B premium & case management. The extension to full time for Eligibility Coordinator Karen Halpert, made it possible to serve more people, The Information & Referral Center continues to evolve as the hub of these services.
- Held several annual events including the Annual Expo, a Senior Prom presented by students from the Hartford Magnet Middle School, annual Police Safety Picnic, Newington Health Care Center Ice Cream Social, general membership meeting & the Volunteer Recognition dinner. The Center also hosted its first Craft Fair, open to the general public.
- Dial-A-Ride provided 16,615 trips covering 45,587 miles. The Out of Town Medical Transportation program, provided through a collaborative partnership with Wethersfield and Rocky Hill and funded by the DOT Matching Grant for Demand Responsive Transportation, continues to be fully utilized.
- Aging services in CT, like the rest of the nation, are rapidly changing to meet the needs of the growing elderly population & the rebalancing of the long term care system. This can have major implications for municipal services & Center Director Dianne Stone has been actively involved in representing them including an appointment to the State Commission on Aging, and leadership positions with the Executive Committee of the Connecticut Elder Action Network and in the National Council on Aging/National Institute of Senior Centers (NISC).
- Each month there are 200+ participation opportunities at the Center with some daily, weekly, once a month and one time only. The total recorded attendance for the year was more than 34,827 by more than 1,086 people. Actual attendance is higher as many participants still do not sign in and there were significant hardware issues with the database system requiring equipment replacement.
- The Center has an annual membership that peaked at just over 2,000 by the end of the year. Membership is not required for residents to use Dial-A-Ride, social & support services or to attend the congregate meal & more than 600 residents are registered for those services alone.

2013-2014 Goals

- Continue to assess & respond to the changing needs of older adults and people with disabilities in the community.
- Continue efforts to strengthen community engagement to support aging in place and emergency planning.
- Roof replacement including the construction of a roof extension over the doorway.
- Build on the professional services of the Center.
- Develop programs and services that maximize independence and promote a high quality of life.

Parks & Recreation

Bruce Till, Superintendent

The Parks and Recreation Department is comprised of two divisions—Recreation and Parks & Grounds—and provides comprehensive recreation services and facilities for Newington residents.

Recreation Division

The Town of Newington has established a firm commitment to recreational resources and opportunities for its residents. The Town operates outdoor swimming pools in Mill Pond Park and Churchill Park. Indoor swimming is available at Newington High School. Tennis enthusiasts can find courts at Churchill Park and Newington High School, along with soft surface courts located at Mill Pond Park. Golfers can enjoy the beauty of the landscape at the Town-owned but privately operated 18-hole Indian Hill Country Club. Several trails and a skate park are also available.

The Parks & Recreation Department offers a wide variety of recreational programs, special events, sports leagues, bus trips, facility rentals (Churchill Park pavilions and Mortensen Community Center) and leisure opportunities for all ages, including the Teen Center, which is open for students in grades 7 to 12. Programs include Summer Playgrounds (Preschool age through Grade 7), Counselor-In-Training Program (Grades 9 & 10), Year-round Aquatics (Preschool through Adult), Community Gardens, Adult Sports Leagues (Men's and Women's Softball, Women's Volleyball, Men's Basketball), Youth Basketball (Grades 1-12) and a host of other programs and special events, including fitness and cultural programs for youth and adults of all ages. Although operated independently, youth sports organizations including T-Ball, Little League, Softball, Senior League, Challenger Baseball, Soccer, Swim Club, Lacrosse, Boys and Girls Travel Basketball, Midget Football, Cheerleading and Youth Wrestling fall under the umbrella of the Parks & Recreation Department. The Department works closely with various citizen committees, civic groups and the Board of Education. The Department's Creative Playtime Preschool program is fully licensed through the State of Connecticut and open to children ages 3 to 5.

The Department also sponsors the annual Extravaganza celebration in July at Mill Pond Park, highlighted by an evening fireworks display.

2012-2013 Highlights

- A total of over 100 programs with approximately 600 classes/sessions were offered throughout the year, and more than 9,000 participants registered for these programs.
- A total of 11 bus trips were offered, including a bus trip to Mohegan Sun which raised funds for the 2013 Extravaganza.
- Approximately 4,000 residents enjoyed picnics at

Churchill Park throughout the summer.

- 104 gardeners participated in our Community Garden program at Young Farm.
- The Mortensen Community Center accommodated hundreds of rentals for private events & meetings.
- New programs offered included Family Field Day, LAX Stars – Girls' Lacrosse Camp, Kids' Art Explorers, Children's Pencil Power Design, Bar Physique, Let's Gogh Art Creativity Workshops and Programs, Beginner Ladies Golf Clinic and Intro to Stand Up Paddle Boarding.
- Free opportunities for recreation and leisure were offered, including Fun Runs, Concerts at Mill Pond Park, Pictures with Santa/Sleigh Rides, free demonstration classes including T'ai Chi, Music Together and Zumba, as well as free special events such as Touch-A-Truck, Family Fishing Derby & Family Fishing Lessons, Night of Lights and more.
- The annual Mill Pond Park Extravaganza included a carnival, Family Pool Party, Family Field Day and a concert in the park, in addition to the traditional crafts, entertainment and fireworks.
- Creative Playtime Preschool Program has remained a popular choice for parents of 3-5 year old children.
- The 15th annual Benefit Golf Tournament held at Indian Hill Country Club was a success, with 102 golfers participating. Proceeds from the tournament were used for community programs such as Camp Sunrise, a camp for children with disabilities.
- A consignment ticket program for Six Flags and Lake Compounce was offered, giving residents the opportunity to purchase discount tickets at the Parks and Recreation office, which could be used for any day of the Six Flags or Lake Compounce operating season.



Parks & Recreation

Parks & Grounds Division






















































- Mark Ripley, Supervisor


The Parks & Grounds Division is responsible for the year round maintenance of 833 acres of parks and public green spaces, including two community parks, nine neighborhood parks, two historic properties (Kellogg-Eddy House and the Kelsey House), Young Farm and all public school grounds. It maintains the Town greens, three cemeteries, the Municipal Parking Lot, the Town Center and the grounds of all Newington public buildings. The Division is also responsible for the initial startup of the community garden plots, the picnic and recreation facilities at Churchill Park, a skate park, two outdoor swimming pools, playgrounds, several miles of hiking/biking trails, numerous public rights-of-way and cul-de-sacs, roadside mowing, flower beds and pots and the placing of flags, decorations and lighting for the holidays. Maintenance activities include mowing, pruning, trash removal, athletic field preparation for scholastic and recreational use, snow removal for schools and public building parking areas, sidewalks and school walk routes through Town spaces.

2012-2013 Highlights

- Parks' employees spent about a month filling cracks and resurfacing the tennis courts at Churchill Park.

- Improvements were made to the playground at Churchill Park, including the installation of a Spiderman climber, new grills, a fence and new sand for the volleyball court.
- Parks' employees installed a chain link fence to protect the skate park from the parking lot at Clem Lemire.
- Parks' employees made some repairs to the Mortensen Community Center basketball court, which included the removal and replacement of floor boards and the repair of the bleachers. The floor was then refinished.
- On Friday, February 8th, Parks' employees began snow removal from winter storm Charlotte, which lasted eight days.
- Parks' employees cut open deck areas at Churchill Pool to locate and repair leaks in the returns.
- Parks' employees installed a new Spiderman climber at Clem Lemire Sports Complex.
- As time permitted, Ben Breitkreutz (GKIII) made repairs to the Mill Pond poured-in-place surfacing. This included the cutting out of damaged areas and filling with new surfacing material.
- There were 134 interments in Town cemeteries this year.

Parks in Newington	Baseball	Softball	Play-ground	Multise Fields*	Tennis	Pool	Volleyball	Bocce	Basket-ball	Trails	Skating	Ice	Picnic Shelter	Water Features	Skate Park
Badger Field - Walsh Ave.															
Beacon Park - Beacon St.															
Beechwood Park - Woodbridge Rd.															
Candlewick Park - Lamp Lighter La.															
Churchill Park - Main St.															
Clem Lemire - New Britain Ave.															
Eagle Lantern Park - Eagle Dr.															
Little Brook Park - Little Brook Dr.															
Mill Brook Farms Park - Main St.															
Mill Pond Park - Garfield St.															
Seymour Park - Seventh St.															
Starr Park - Brook St.															
Mary Wells Park - Cedar St.															

 Denotes facilities available in that park.

Newington Planning & Development

Building Department

Douglas Jourdan, Building Official

The Building Department has a number of responsibilities to insure the health, safety and welfare of the residents of Newington. The Department does this by enforcing state building codes and inspections of all commercial/industrial buildings, rental properties and all places of assembly and individual residences. Building codes are laws or ordinances adopted at the local or state level that set minimum safety standards for the construction of residential and commercial buildings. The building codes regulate structural and fire safety, electrical, plumbing and mechanical systems, zoning and energy conservation. The Building Department works very closely with homeowners and contractors in processing and issuance of permits. The Department also works with the Fire Marshal, Town Engineer, Health Director, Police, Social Services and The Health Department.

2012-2013 Highlights

- 2067 inspections were conducted
- A total of 18 Certificates of Occupancy were issued from July 2012 to June 2013. 13 Certificates of Occupancy were Commercial and 5 were for Single Family Residences.
- Commercial Certificates of Occupancy included:
 - DiBella's Subs located at 3583 Berlin Turnpike.
 - Starbucks & Chipotle located at 3575 Berlin Tpk.
 - Mooyah located at 24 Fenn Road.
 - Premier Urgent Care at 2909 Berlin Turnpike.
 - Visual Perceptions Eye located at 38 Fenn Road.

Other Income Received	Amount
Town Plan and Zoning Applications Fees	\$13,155.00
Zoning Board of Appeals Applications Fees	150.00
Conservation Commission Applications Fees	11,250.00
Environmental Fees	4,350.00
Work in Right of Way	11,627.50
Copies, Books and Maps	1,098.50
Engr.	1,623.50
Total	\$43,254.50

Permits Issued 2012-2013

Type of Permit	#	Value of Permits
Single Family Homes	20	\$8,734,723.00
Tent	4	7,386.00
Electrical	479	3,534,490.00
Decks	48	264,457.50
Garages/Sheds	35	184,566.00
Comm./Multi Family	4	993,421.00
Additions and Alterations	269	15,085,543.00
Plumbing	302	1,311,582.00
Mechanical	354	4,148,614.00
Signs	84	228,438.00
Pools	27	142,135.00
Demolition	11	61,200.00
Roofing/Siding	199	3,272,006.00
Tank	35	46,838.00
Footing/Foundation	3	50,560.00
Total	1874	\$38,065,959.50

Income Received From Permit Fees: \$423,670.50

Total Income: \$466,925.00

Number of Inspections: 2067

2012-2013 Goals

- Maintaining State-mandated continuing education for all staff.
- Firm and consistent enforcement of State codes to protect the health, safety and welfare of all Newington residents.

Newington Planning & Development

Town Planner

Craig Minor, AICP **Town Planner**

The Planning and Development Department is responsible for providing a wide range of professional and para-professional planning and zoning services to the general public, town officials, and the business community. The Department offers hands-on assistance to individuals and businesses seeking various types of zoning approval, as well as vigorous enforcement of the Town's zoning regulations.

The Department provides administrative and professional support to the Zoning Board of Appeals (ZBA), the Town Plan and Zoning Commission (TPZ), the Affordable Housing Monitoring Agency and the Open Space Committee, as well as administrative support to the Economic Development Commission (EDC). The Department also assists the Town Council and Town Manager by meeting with developers and state officials providing a long-range perspective on development opportunities, and carrying out special projects as assigned by the Town Manager and the Town Council.

Mission

The mission of the Town Planner's office is to assist the Town Plan and Zoning Commission maintain a high quality of life in Newington by promoting sustainable land use and economic growth that conserves the community's natural resources, as well as to assist citizens and businesses achieve their own development goals.

2012-2013 Highlights

- **Town Plan and Zoning Commission:** During fiscal year 2012-2013 the Town Plan and Zoning Commission received approximately 50 petitions for approval of commercial site plans, special exceptions and zoning amendments including:
 - **Special Exceptions:** four restaurants; one gas station/convenience store; two fitness/recreation; one sale of alcohol; six free-standing commercial signs; one charitable event; one ham radio antenna.
 - **Commercial/Retail Site Plans:** one restaurant; one auto care facility; three restaurant outdoor seating; two MDC pump stations; five site plan modifications.
 - **Zoning Regulations:** two text amendments; one map amendment.
- **Zoning Enforcement:** The Zoning Enforcement Officer investigated and acted upon 312 alleged and actual zoning violations this fiscal year.
- **Economic Development Commission:** The Economic Development Commission held its sixth annual "Newington is Open for Business" breakfast on May 24, 2013 at the Indian Hill Country Club. Over sixty attendees heard Connecticut Department of Banking Commissioner Howard Pitkin direct his remarks to the sixteen members of Newington's retail banking community. The EDC reassigned "districts" to each EDC commissioner, making commissioners responsible for monitoring business and commercial real estate activity within a specific geographic area, to provide more comprehensive information to the Commission and the Economic Development Director. The Commission continued working with the Downtown Business Association on directional signs for Constitution Square and Market Square, corrections to street names used by electronic mapping services and repairs to the municipal parking lot. Commissioners supported the annual Chamber of Commerce Business Showcase by attending and staffing an EDC booth. The EDC addressed issues regarding activity of businesses in the Newington industrial parks as required. A Gateway Signage subcommittee was established to inventory the condition of signs at the entry points into Newington and to propose recommendations for their improvement.
- **Open Space Committee:** The Open Space Committee did not meet during the 2012-2013 fiscal year.
- **Affordable Housing Monitoring Agency:** There were no home sales on Hopkins Drive this fiscal year, so the Agency did not meet.
- **Grant Management:** During this year the Department prepared a successful "Brownfield" grant to clean up the National Welding site in the amount of \$2 million. During this fiscal year the Department continued with the management of one HUD Small Cities grant and two STEAP grants.
- **Application Fee Revenue:** The Department collected \$13,155 in permit application fees this fiscal year.

Engineering Department

Chris Greenlaw, Town Engineer

The Engineering Department oversees the construction and maintenance of all activities occurring within the Town's right-of-ways. This includes work performed by developers, contractors and/or utility companies. In addition, the department serves as Wetlands Agent to the Conservation Commission & monitors all activities that may impact the wetlands and/or watercourses.

Engineering provides survey design, plans & estimates for the reconstruction efforts associated with the Town's infrastructure and related projects.

The Town Engineer administers large projects (Mill Street Extension) requiring private construction companies participation. This effort involves continued monitoring of site operations, project administration (processing payment applications, change orders, etc.). The Engineering Department calculates bond estimates for subdivisions, single sites and large private developments (e.g. Victory Gar-

administrative assistance to the notable Cedar Mountain application that involved scheduling special meetings, public hearings & notifications augmented with the coordination of technical experts & the continuous effort to review & compile the multitude of plan revisions, details, reports, data & correspondence.

- Engineering provides support to Public Works for inquiries as they pertain to drainage (easements), street line, record (plot) plans, etc. Additionally, some inquiries have resulted in field reconnaissance and survey as needed.
- The Engineering Department continued to administer the sidewalk maintenance and repair contract. One portion of the contract covered the removal and replacement of damaged sidewalk slabs. The other portion of the contract covered the raising of sidewalk slabs "mud jacking" at locations where adjoining slabs cause tripping hazards. One intersection sidewalk installation incorporated the installation of an "Audible Phase Device". An audible phase device is designed to augment existing traffic signals such that "tones" sound for sight impaired pedestrians. Staff researched and coordinated the installation of the first town system within a series owned by the D.O.T.
- Developed design plans, estimate and provided survey for the reconstruction of Great Oak lane. Construction items included adding roadway edge drainage and replacement of the concrete catch basin frame and grates.
- Staff coordinated with the Board of Education and the concrete contractor to design and inspect installation of drainage improvements and walk at the Elizabeth Green School. Staff provided the administrative oversight for this installation as well as the survey for the reconstruction of the basketball court at Kellogg School.
- The Town Engineer attends various monthly meetings including, but not limited to: CRCOG Transportation (including Transportation Sub-Committee meetings), staff department head meetings, public works team meetings and Inland Wetlands\Conservation meetings.
- Provided the design, estimate and survey for the development of CRCOG STP Urban Applications.
- Mill Street Extension: This project was a recipient of a federally funded "Small Cities Grant." The contractor, Quality Construction, completed the project which entailed the construction of an overflow parking lot for the Senior Center (and Housing Authority), drainage and new sidewalk. The new sidewalk extends from the Senior Center north past the Housing Authority to the New Meadow Elderly Housing. This sidewalk installation provided a two fold benefit by adding and upgrading the sidewalk infrastructure and by connecting and creating a "campus" atmosphere amongst the three complexes.

2012-2013 Highlights

- During the 12-13 Fiscal Year, the department granted permits for and monitored the installation of 79 private driveways, 104 gas line laterals, 4 sanitary sewer lateral, 6 water laterals, 3 CATV laterals, 2 sidewalks, 2 CNG pavement restorations (for 79 locations) and 5 miscellaneous excavation permits for utilities and private contractors.
- The Town Engineer & Town Planner continue to meet with regard to the D.E.E.P. - L.I.D. (Low Impact Development - "Green Initiative") project. The Town is preparing to review regulations with the assistance of a consultant engineer (Fuss & O'Neil) and planning consultant Glenn Chalder. The L.I.D. Demonstration project is located at the Clem Lemire fields, is an overflow parking lot designed to demonstrate L.I.D. techniques. D.P.W. forces have embraced the opportunity to construct a pervious parking lot utilizing new or non-traditional materials and methods. Engineering oversight has coordinated the efforts (design, estimate, survey, specialized sub-contractors, etc.) to deliver a project incorporating "Green Initiatives." Construction projects incorporating "Green Initiatives" utilize techniques to improve stormwater quality, recharge the groundwater and reduce run-off.
- As the Wetland Agent for the Conservation Commission, staff administered nineteen applications for residential, retail & commercial sites. This administration process involves meeting with each applicant (and/or design consultant) to assist with the preparation & development of the proposed plans, documents, reports, etc. for Commission review. Pursuant to Commission approval (Action) the sites are visited & inspected for the necessary erosion and sedimentation controls for compliance with the conditions of approval. Administrative oversight involves documenting that the necessary stormwater and conservation easements are filed in the land records after the maylars are received & signed by the Chairman. The Engineering Department provided significant

Highway Department

Tom Molloy, Superintendent

The Highway Department and its various divisions are responsible for leaf collection, snow plowing and snow removal, street sweeping, catch basin cleaning and repair, waterway maintenance, landfill operations, refuse collection and disposal, recycling, traffic signals, signage and road markings, fleet maintenance and procurement, road construction and maintenance, alterations and repairs of all Town roads and Rights of Way.

2012-2013 Highlights

- Finalized the new trash and recycling collection contracts effective July 1, 2012.
- Attended ASFCME contract negotiation meetings throughout the year.
- Received DEEP Approval for Landfill Stewardship Permit and Landfill conversion to Transfer Station.
- Received a grant from DEEP in the amount of four hundred and sixty thousand dollars to assist in Landfill closure activities.
- Hosted the annual MDC sponsored hazardous waste collection program on May 4th, 2013 and hosted our first paper shredding event on June 8, 2013.
- Seven (7) roads totaling approximately 2.8 miles were milled and resurfaced along with drainage improvements on various roads. Roads included in the mill and overlay program include Boylston Street, Fenn Road, Fox Lane, Liberty Street, Lyondale Road, Miami Avenue and Turkey Hill Road.
- Crack sealed over six miles of roadway.
- Completed the reconstruction of Martin Kellogg School basketball court.
- Completed the reconstruction Clem Lemire parking lot, phase two.
- Completed the reconstruction of Great Oak Lane.
- Constructed three new bituminous pathways at Elizabeth Green school.
- Highway Department personnel collected nearly 14,000 cubic yards of leaves from November through December. Four crews consisting of 24 people, including Parks and Grounds personnel were devoted to the program.
- Waterway maintenance continued with crews cleaning brush and debris including beaver colonies in an effort to keep the town waterways flowing properly. Catch basins were cleaned throughout Town to ensure adequate storm water flow. Annual maintenance also addresses brush and tree trimming as well as waterway dredging.
- Vegetation grinding was performed twice during the year by a private contractor with assistance from Highway personnel and equipment. The Landfill provides a disposal site for Town residents who wish to dispose of items such as metal appliances, scrap metal, propane tanks, used motor oil, grass clippings, leaves, and vegetation waste. Covered electronic devices are also recycled at the Landfill.
- Completed the annual vegetation trimming along the banks of Piper Brook.
- Town-wide street sweeping was completed during the month of April.
- Town-wide Christmas tree collection was completed late December / early January.
- Private contractors collect refuse at 9,221 residential homes and 2,240 condominiums and elderly housing complexes each week totaling approximately 9,018 tons of residential municipal solid waste brought to CRRA and Covanta for fiscal year 2012/2013. In addition 7,825 household bulky waste items, 979 condominium bulky waste items and 250 combined metal items were collected curbside throughout the year. 347 television sets over 19" were collected and recycled.
- Private contractors collect recyclables at 11,466 residential homes, condominiums and elderly housing complexes. Recyclables are brought to the Automated Material Handling facility in Berlin for processing. Over 2,837 tons of recyclables were collected curbside for fiscal year 2012/2013. The Town is currently contracted to receive \$22.50 per ton of recycling.
- The Traffic Division continued with the blanket replacement of worn out regulatory signs Town-wide, continued with roadway line painting Town-wide along with assisting Highway and other departments as needed.
- The Central Repair Garage is responsible for vehicle and equipment procurement, outfitting and disposal, preventative maintenance and emergency repairs for Police, Fire, Highway, Parks and Grounds, Volunteer Ambulance, Dial-a Ride, and General Government. The Central Repair Garage is also responsible for the Town's fueling facilities. Town Departments rely on repair garage personnel for emergency equipment installation, fabrication, diagnosis and repair of Town owned vehicles and equipment.

Newington Public Works

Information

REGULATIONS GOVERNING THE SEPARATION, PLACEMENT, COLLECTION AND DISPOSAL OF REFUSE, RECYCLABLES, AND YARD VEGETATION WASTE WITHIN THE TOWN OF NEWINGTON

- **Household Rubbish:** All household refuse is to be placed in the green container provided by the Town for curbside automated collection.
- **Household Recycling:** All household recyclables are now collected Automated Single Stream in the Town provided blue container.
- **Oversized (non metal) Items:** Items noted below may be placed at the curb for weekly pick up in accordance with the requirements indicated.
- **Residents must call the Town's Highway/Sanitation Department at (860) 667-5874 by Tuesday at 3:30 p.m. of each week to schedule an oversized pick up for a Thursday collection.**
 - ◇ **Branches:** Branches placed at the curbside must be tied into bundles (individual branches cannot exceed four (4) inches in diameter or be more than four (4) feet in length) and should be light enough for one man to lift. Households are limited to five (5) bundles each week.
 - ◇ **Wooden and Upholstered Furniture, Carpeting, and other Large Household Items:** These items (mattresses, box springs, wood doors, chairs, couches, etc.) may be placed at the curbside and are limited to two (2) items each week. Items must be able to be loaded into the refuse truck by two men. Carpeting must be rolled up, less than four (4) feet in length, tied, and light enough for one man to lift. There is a limit of five (5) rolls of carpeting per week.
 - ◇ **Building Materials:** Material such as sheetrock, roofing shingles, insulation and other building materials may be disposed of at CWPM located at 475 Christian Lane, Berlin (860) 828-1162. Material disposal fees are on a per ton basis.
NOTE: The disposal of any remodeling or building materials generated by a contractor's work is the responsibility of the contractor and will not be included in the oversize pick up.
 - ◇ **Automobile Tires:** Two (2) tires (rims removed) may be left at the curbside each week. Rims may be disposed of at the Town's Landfill/Recycling Center.
 - ◇ **Electronics Recycling:** Beginning January 1, 2011 covered electronic devices will not be allowed in your curbside rubbish container per State law. Items such as desktop and laptop computers, computer monitors, printers, televisions must be recycled. Residents may dispose of these items at the Newington Landfill. For additional information contact the Sanitation Division at (860) 667-5874.
- **Materials Not Acceptable for Placement in the Curbside Containers:** Dangerous or environmentally unsafe materials or substances including, but not limited to, cleaning fluids, oil base paints, caustics, explosives, acids, poisons, drugs, radioactive materials, asbestos, swimming pool chemicals, etc., should be disposed of on Household Hazardous Waste Collection Days (HHWCD). Please call the Newington Sanitation Department (860) 667-5874 for a schedule of these collection days or visit www.themdc.com.
- **Scrap Metal:** Large appliances and other metal items are collected by the Town's contractor each week at the curbside. **Residents must pre-pay (\$10 for one item, \$5 for each additional item) at the Highway Department on Milk Lane (off Fenn Road) by Monday at 3:00 p.m. to be scheduled for Tuesday pick up. Residents also have the option of taking these items to the Town's Landfill/Recycling Center on Main Street at no charge.** Residents must show proof of residency at the Town landfill. If you have any questions, please call (860) 667-5874.
- **Leaves/Grass Clippings:** **Leaves** will continue to be collected by the Town at the curbside each fall. Residents may also take leaves to the Town's Landfill/Recycling Center but must remove leaves from bags, boxes, etc. prior to disposal at the landfill. **Grass clippings** can be left on the lawn, put into a backyard compost pile, or taken to the Town landfill. **Do not put leaves or grass clippings in either curbside container. Rubbish & recycling carts containing grass or leaves will not be emptied.**
- **Waste Motor Oil/Propane Gas Tanks:** Waste motor oil can be disposed of at the Town Highway Garage (off Fenn Road), Monday – Friday, 8:00 a.m. to 3:00 p.m., or at the Town's Landfill/Recycling Center on the weekends. Oil must be delivered and in sealed containers.
- **Propane gas tanks:** From gas grills can be brought to the Town Landfill/Recycling Center.
- **Motor Vehicle Batteries:** May be brought to the Town Landfill.

Any questions about the Town's rubbish/recycling collection programs may be directed to the Sanitation Division of the Newington Highway Department at (860) 667-5874.

Newington Public Works Information

Snow Plowing Guidelines

1. Prior to a winter storm event, Highway crews will apply treated salt to all roadways.
2. Plowing begins when snow accumulation reaches one half inch (1/2") or forecasts indicate that it will. A maximum of 14 plow trucks may be called out to plow pre-determined snow routes.
3. Once snowfall has stopped, plowing and treated salt applications will continue until all Town roads are clear.

It is the Town's policy to plow the full width of the street, curb to curb, during major storms. This ensures that the stormwater basins are obstruction-free, allowing storm water and snow melt to drain, thus preventing flooding and icing conditions.

Sidewalks

Residents are required to remove snow from their sidewalks within 12 hours after a snowstorm.

Mailbox Damage

The Town will repair or replace mailbox/posts only when there is evidence of the plow or truck striking the mailbox/post (max. \$25).

The Town will not accept responsibility for mailboxes/posts which have fallen or are damaged due to the weight or force of the snow thrown by the plow.

Winter Sand

Winter sand is available in small quantities to residents and is located at the Highway Department on Milk Lane and in sand barrels located throughout the Town.

Town Vegetation Landfill/Recycling Center

A permit is required to dispose of vegetation. Permits may be obtained at the Highway Department, 281 Milk Lane (off of Fenn Road). No permit required for recyclables. Must show proof of residency.

Location: Main Street, south of Churchill Park

Hours: 9:00 a.m.—5:00 p.m.

April - December, Saturday & Sunday

January - March, Saturday Only

Winter Parking Bans

Parking on streets is not allowed for more than 30 minutes between the hours of 2:00 a.m. and 6:00 a.m. on any day November through March.

Parking on any street during any snowfall or for a period of eight hours after the end of a snowfall, or which impedes or interferes with snow plowing operations, is not allowed.

Driveways

While the Highway Department tries to minimize the amount of snow plowed into driveways, some accumulation is unavoidable.

- Plow blades cannot be lifted as they pass by a driveway as a mound of snow would be left in the roadway.
- Snow will be plowed into driveways during curb-to-curb plowing.
- Residents may wish to clear driveways several times during a storm or wait until the storm and plowing operations have ended.
- Shoveling, plowing, or blowing snow into the street may cause an accident and expose the property owner to liability.
- Clearing driveway openings is the responsibility of the property owner.

Leaf Collection Guidelines

Leaves should be raked to the edge of the property (not into the street). Plastic bags should not be used as they cannot be recycled. Do not mix leaves with household trash, branches, sticks, or other debris. Leaves may be taken to the Town landfill on Saturdays and Sundays, 9:00 a.m. to 5:00 p.m. A permit is not required to dump leaves at the landfill.

Refuse Collection

Curbside collection of rubbish and recyclables will be delayed one day on these holidays (unless the holiday falls on a weekend):

Collections are made on the normal day for all other holidays. **WHEN IN DOUBT PUT IT OUT**

- | | |
|--------------------|--------------------|
| • New Years Day | • Labor Day |
| • Memorial Day | • Thanksgiving Day |
| • Independence Day | • Christmas Day |

Newington Public Safety Police Department

Richard Mulhall, Chief of Police

“To Protect and Serve.”

The Newington Police Department consists of 51 full time police officers, 1 training position, 12.5 civilian employees and 2 animal control officers. Officers maintain 24 hour uniformed service to the community in marked patrol vehicles and community services deployment. The department's commitment to the community is to preserve peace and public order, prevent and detect crime, apprehend offenders, and protect persons and property under the laws of the State of Connecticut and the ordinances of the Town of Newington.

2012-2013 Highlights

- **Staffing Level:** During the past two years, we had seven (7) of our fifty two (52) officers retire. We have been conducting recruiting, promotional processes, transfers, and training during this time period. In late September of 2013 we finally reached our authorized strength. We still have two recruits in training at our State's Police Academy, and one should be graduating late in 2013 and the second in early 2014. They will then move into our 14 week Field Training Program, and once they pass this phase of their training, they will be assigned to the Patrol Division of the Police Department
- **Computer Aided Dispatching (CAD) and Records Management Systems replacement project:** The department began the process of replacing the CAD and RMS systems that are the core computer systems for the department. The Town Council allocated Phase 1 funding of \$50,000 from the Capitol Budget to begin the project by purchasing the base RMS system software which will allow us to begin the refinement of the software. The department created several work teams to complete the RMS aspect of the project, and it is expected that it will be completed by the 2nd quarter of 2014. In addition, the department is working with the Town's IT Department to finalize hardware and software needs of the CAD and RMS systems. We will be submitting a Phase 2 CIP request to the Town Council in the 1st quarter of 2014 to allow the department to complete the project by the end of 2014. In the first quarter of 2014, a second work team will be assembled to work on the CAD project. This will include personnel from the Fire, Police, and the Communications Division to ensure appropriate integration to external systems.
- **Mid State Chiefs Regional Major Crime Scene team:** The Regional Mid-State Major Crime Team consists of 12 officers from Berlin, Cromwell, Newington, Rocky Hill, and Wethersfield Police Departments. This squad was created to assist in the investigation of major crimes within the five communities. The departments developed a system that would upgrade the current training levels of existing detectives and purchase regional crime scene processing equipment that would serve all five communities thus saving each community from purchasing the same or similar equipment. The project started with a full review of the training records of the detectives that would be joining the team. From there a training matrix was developed to allow the grant team to identify areas of training that would bring the team to a common

level. Three major areas were identified – Advanced Crime Scene Processing, Advanced Interview and Interrogation Procedures, and Computer Crime Scene computer diagramming/mapping. A vendor was identified that was willing to develop a specialized class to train the detectives using expert trainers from across the nation. The team was also working on outfitting the vehicle with a full set of forensics tools, equipment, and supplies to ensure that the crime scene can be processed in the most professional manner possible. The team was deployed in the 4th quarter of 2013.

- **Country Club Break in Arrest:** On 5/29/13 at about 0259 hours, officers were dispatched to Indian Hill Country Club located at 111 Golf Street on an activated burglar alarm. There were two previous burglaries at the Indian Hill Country Club within the past few months. A check of the perimeter did show a pushed in window on the side of the building. Officers immediately set up a perimeter around the building. While the perimeter was in place, Newington police officers observed two suspects within the building attempting to exit the building. Both suspects were not able to exit the building due to the perimeter control. As additional officers were responding to the scene, one suspect exited the building with his hands up and was taken into custody without incident. Officers again attempted to communicate with the second suspect using the PA. The second suspect refused to communicate or comply with the officers orders to exit the building. Officers then entered the building and conducted a room by room search for the second suspect. After a thorough search, the second suspect was found hiding within the building. This suspect was taken into custody without further incident. Both suspects were charged with the burglary to Indian Hill Country Club that night. One of the suspects later provided Newington Police Officers with a confession regarding the two previous burglaries at Indian Hill and also the burglary that night. Both suspects were charged with 53a-103 Burglary 3, 53a-48 Conspiracy Burglary 3, 53a-49 Criminal Attempt Larceny 6, 53a-48 Conspiracy Larceny 6, 53a-116 Criminal Mischief 2, 53a-167a Interfering with an Officer and 53a-107 Criminal Trespassing 1.
- **Sears Warehouse Theft Ring Arrested:** In October of 2012, the Newington Police Department opened an investigation into a reported larceny from Sears Outlet. The Territory Loss Prevention Manager expressed that he had become suspicious that employees were illegally removing merchandise from the store location after hours. A review of the internal surveillance CCTV system showed a U-Haul vehicle removing items from a dumpster after hours. A recent inventory showed a shortage of \$319,000. A further review of the tapes showed 19 similar apparent acts of theft from the company had taken place. The investigation continued and two store employees were identified as being involved. A stake out was established after hours and a U-Haul vehicle pulled up and stopped at the dumpster and removed numerous items. The vehicle was stopped and two suspects were apprehended and charged with burglary and larceny. An investigation of the truck revealed that a similar vehicle had been rented by these

Newington Public Safety Police Department

Highlights Continued

individuals on 11 different occasions on the same dates that the surveillance tapes showed the same criminal activity. The detective division worked with Sears security and were able to identify the saleable goods from junk from the surveillance tapes. This work resulted in warrants be issued for the two employees for additional burglary and larceny 1st degree charges.

Grants: We continued to seek grant funding during the past year. We were able to successfully compete for and were awarded the following grants:

2011-2012 Grants

<u>2011/12</u>	<u>Agency</u>	<u>Grant/Local</u>	<u>Percent age</u>
2012 Bulletproof vest	USDOJ	\$3,124/\$3,124	50/50
OSET-Training	PSAP	\$3,606	100
2012-13 DUI Comprehensive	DOT	\$28,425/9,456	75/25
2012-13 Click It or Ticket	DOT	\$1,877	100
2012-13 OPM Major Crime Squad	OPM	\$150,000	100
2012-13 Draeger Breathalyzer	OPM	\$3,000	100
2012-13 PVET Video Equip.	OPM	\$38,840	100
2012-13 Equip/range Finder Bn	CRCOG	\$1,400	100
2012-13 Drug Recognition Cert	DOT	\$1,200	100
2012-13 DUI Checkpoint Trailer	DOT	\$3,000/800	79/21
TOTAL GRANT TOTAL		\$233,926 / 13,380	

Services experienced by the Dept. are as follows:

2012 — Calls for Service: 28,305; Part 1 Crimes: 851;
Criminal Arrests: 934; DUI Arrests: 102;
Traffic Violations: 6,524; MV Accidents: 1,454

Communications—911 Calls for Service 2012-2013

<u>Month</u>	<u>Wireline</u>	<u>VOIP</u>	<u>Wireless</u>	<u>Total Calls</u>
July 2012	302	25	718	1045
August	308	29	707	1044
Sept.	301	42	658	1001
October	330	38	648	1016
Nov.	292	39	652	982
Dec.	318	30	559	907
Jan. 2013	307	35	530	872
Feb.	292	32	598	922
March	300	50	557	909
April	260	34	591	885
May	317	46	730	1093
June	293	37	705	1035
YTD	3,620	434	7,653	11,711



Dept. Christmas Party December 2012
December 22, 2012 at Fire Headquarters—Company 1



Major Crime Vehicle Placed Into Service in Nov. 2013

Newington Public Safety

Fire Marshal

Chris Schroeder, Fire Marshal

The local Fire Marshal is responsible for the enforcement of the Connecticut Fire Safety Code and is required to:

- Annually inspect annually all buildings and facilities with the exception of residential buildings designed to be occupied by one or two families.
- Inspect the installation of flammable and combustible fuel storage tanks.
- Review all plans for new construction and conduct on site inspections to ensure code compliance.
- Establish fire lanes to ensure accessibility of fire apparatus.
- Determine the need and locations of new fire hydrants.
- Investigate all fires or explosions.
- Investigate all fire alarm dispatches to determine proper operation and compliance with the local fire ordinance.
- Issue blasting permits & be on site to ensure safety & compliance with state & federal standards.
- Respond to and investigate reported accidental or intentional release of hazardous materials.

Major Incidents

- September 28, 2012 at 13:53 hours: An accidental cooking fire caused extensive damage to the kitchen in a second floor in-law apartment at a home at 244 Walsh Avenue. An elderly woman who was home alone at the time of the fire died as a result of her injuries.
- November 1, 2013 at 19:55 hours: An electrical fire caused extensive damage to a room at Maple Motel located at 2151 Berlin Turnpike. No injuries were reported.
- June 13, 2013 at 17:27 hours: An electrical fire in the basement of a condominium unit caused significant damage to several units located on Cottonwood Road.
- June 15, 2013 at 16:11 hours: An electrical fire caused significant damage to a single family home located at 234 Cherry Hill Drive. No injuries were reported.

	<u>2011/2012</u>	<u>2012/2013</u>
Inspections & Inspection Follow-Ups	606	572
Plan Reviews	125	94
Job Site Inspections	28	58
Fire Investigations	32	22
Fire Alarm Trouble	45	15
Complaints	51	40
Hazmat Incidents	05	04
Blast Monitoring	02	08

Newington Public Safety

Newington Volunteer Fire Dept.

Chris Schroeder, Chief

The Newington Volunteer Fire Department is responsible for fire, rescue and hazardous materials response services for residential and commercial properties, provides a comprehensive Fire Prevention and Public Fire Education program designed to meet the specific requirements of both residents and commercial businesses. Oversight is provided by an elected three member Board of Fire Commissioners with powers and duties vested in it by Town Charter.

Established in 1917, the Department is an all volunteer organization comprised of approximately 120 members. A Fire Cadet program provides full-level training equal to that of active firefighters for 16 and 17 year olds interested in fire service.

Highlights

- The Department held its Annual Memorial Ceremony recognizing the two department members who gave their lives in the line of duty. Company #1 Firefighter Francis Kochanowicz 6/5/62 and Company #2 Firefighter Jay Cole 12/26/64.
- Deputy Chief Frank Papa retired after 24 years of dedicated volunteer service to the community.
- Company #2 Captain Jeffery Trommer was promoted to Deputy Chief. In addition to his fire incident response duties Chief Trommer's new responsibilities also include apparatus and building maintenance.
- Company #2 member Robert Trommer was honored for his 50 years of service to the Newington Volunteer Fire Department.
- The Department participated in several events to raise funds for the Muscular Dystrophy Association and American Cancer Society.
- Company #1 Lieutenant Meghan Manke was awarded the Departments Medal of Valor for her heroic actions to rescue a badly injured victim from the second floor of a home.
- The Department held a Community Memorial Service for the victims of the Newtown School Shooting at fire Headquarters.
- The Department purchased a new Fire Engine replacing Engine #4. The existing Engine four was reassigned to be used as one of the department's spare engines.
- The Board of Fire Commissioners and the town of Newington donated its old spare 1982 Fire Engine to the Point Breeze Fire Dept. in New York

after the department and community lost everything as a result of Super Storm Sandy.

- The Department continued to provide public fire safety education programs covering a large variety of topics to area businesses, schools, daycare centers, health care and assisted living facilities.
- Eleven new members joined the department during the year and have completed or are in the process of completing their Firefighter Certification training. In addition seven new Fire Cadets joined our Cadet Division. Twenty members resigned or were terminated from the department during the year.

Statistical Summary

	<u>2011/2012</u>	<u>2012/2013</u>
Residential	281	100
Commercial, Industrial, Office	61	28
Hospitals, Schools	11	16
Vehicle	25	19
Rescue, Police Assist	25	56
Dumpster, Rubbish, Grass Brush, Leaves	37	47
Hazard Materials/ Clean-Up	47	70
Investigative Alarms	244	139
False Alarms	0	108
Mutual Aid	36	18
Carbon Monoxide Investigation	84	78
Water Related Incidents/ Pump-Outs	45	37
TOTALS	896	716

Newington Public Schools

Dr. William C. Collins, Superintendent

The Newington Public School System consists of four elementary schools, two middle schools, and one high school. An elected nine member Board of Education, whose powers and duties are specified by Connecticut General Statutes, provides policy oversight and direction to the school administration.

Mission

The Mission of the Newington Public School System, an educational partnership of school, family & community, is to ensure every student acquires the knowledge, skills, & attitudes to continue to learn, live a productive life, and contribute to a diverse, rapidly changing society. This is accomplished within a caring environment through a planned program of quality learning experiences that challenge & encourage each individual to reach full potential.

Vision

Every Student—College, Career and Citizenship ready

District Goal

- All students will apply grade level mathematics skills and concepts.
- All students will comprehend at grade level and be able to apply reading skills to unfamiliar text.
- All students will demonstrate grade appropriate wellness and citizenship.

Anna Reynolds Elementary School

– Dr. Jeremy Visone, Principal

2012-2013 Highlights

- All students will demonstrate growth in problem solving.
- All students will demonstrate growth in reading comprehension skills.
- The Anna Reynolds community will work to decrease incidences of behavior that impedes learning.

To accomplish our goal, we:

- Implemented a new math curriculum in all grades but Kindergarten with an emphasis on teaching fewer concepts more deeply.
- Observed other colleagues teach at each grade level.
- Conducted grade level meetings that helped to support instruction in the classroom and served as professional development.
- Participated in a school-wide problem-solving initiative, during which all students in the school worked with other children to solve a rigorous, common math problem by grade level.
- Provided Tier II (small group, pull out) reading and math intervention that did not interfere with Tier I instruction (classroom).
- Created short-term learning goals at our grade level data teams to focus on specific skills in need of more attention.

- Examined behavioral data for frequency and student recurrences, in an effort to reduce disruptive behaviors and provide behavioral interventions for students in need.
- Implemented a new system for conducting Functional Behavioral Assessments for children with recurring behavioral difficulties.
- Created a school-side system of classifying major and minor behavioral infractions.
- Continued our implementation of Positive Behavioral Supports that will help our students to learn and live our Anna Reynolds Elementary School expectations, complete with colorful expectation grids, explicit lessons to teach the expectations, and several new positive reinforcement strategies (ex. classroom bracelets and principal's lunch pals).

Elizabeth Green Elementary School

– Jennifer Michno, Principal

The 2012-2013 school year was an exciting year of changes and growth for the students and staff at Elizabeth Green Elementary School replete with a multitude of efforts at promoting the continued improvement of student achievement, both academically and socially. Highlights include:

- The development of a school improvement plan, in alignment with the district goals for improvement, from which specific strategic action steps were developed to enhance teaching and learning in every classroom.
- Continued refinement of an academic professional learning community characterized by the facets of data driven decision making, including: the development of short-term learning goals at grade-level data team meetings to focus on specific skills in need of attention; collaborative scoring of district-wide assessments; and the continued identification and implementation of high-yielding instructional strategies to meet individual student needs.
- A school climate initiative whereby staff implemented school-wide character education programming to reinforce the “Elizabeth Green Constitution” & to monitor & analyze student behavior through the use of data.

John Paterson Elementary School

– Debra Grainsky, Principal

The 2012-2013 school year was an exciting year of changes and growth for the students and staff at John Paterson Elementary School.

School goals for 2012 – 2013 were:

- All students will demonstrate growth in reading comprehension skills.
- All students will demonstrate growth in math skills.
- The John Paterson community will work to improve student attendance rates and decrease incidences of behavior that impeded learning.

Newington

Public Schools

John Paterson Elementary School-Cont'd.

To accomplish this goal, we:

- Implemented a new math curriculum in grades 1-4 aligned to the Common Core State Standards.
- Refined our practices to implement a Math Workshop Model.
- Refined the Data Driven Decision Making process to ensure ALL students received instruction that was focused on their individual needs.
- Implemented the use of the high yield instructional practice of Learning Targets.
- Applied Habits of Mind in reading and math to increase student achievement.
- Implemented strategies to improve student attendance rates.

Ruth Chaffee Elementary School

– *Richard M. DeBellis, Principal*

During the 2012-2013 school year the following initiatives were worked upon in support of the district / school goals:

- Fulfilled the goals/action steps on the School Improvement Plan that focused on Numeracy, Literacy, and Citizenship.
- Implemented the Math Workshop Model across all grade levels.
- Continued to use the Data Driven Decision Making process (DDDM) to address children's academic / behavioral needs through the implementation of effective teaching /behavior strategies.
- Further refined the Early Intervention Plan (EIP) process where data is collected and strategies implemented to address children's specific needs.
- Initiated a School Climate Committee to identify areas that could be improved upon to further support a conducive learning environment.
- Provided teacher training in preparation for the new teacher evaluation plan.

John Wallace Middle School

– *David Milardo, Principal*

2012-2013 Highlights

- Introduced and made available, an Algebra 1-1 class (high school level course) in grade 7 to provide students with an opportunity to accelerate their math course progression.
- Will be introducing a Geometry class (high school level) in grade 8 for students who have successfully completed the grade 7 Algebra I course.
- Development and creation of the 2012-13 & 2013-2014 School Improvement Plans by the School Data Team. This team is comprised of twelve members across all grade levels & content areas.

The team used the data driven decision-making process to identify 4 goals (math applications/concepts, reading comprehension, wellness, & citizenship) and developed strategies to target area of identified need.

- Implementation of a new on-line disciplinary referral process that allows for easier data compilation.
- Development of a new master core academic schedule for 2013-14 that provides for hour-long classes in math, science, language arts, and social studies.
- Creation of the new STEM Exploratory (science, technology, engineering, and math) program.
- Development of a School Climate Committee comprised of fifteen staff members and representative of all grade levels and content areas.
- Creation of the Discipline Review Board to provide students with opportunities for positive behaviors.
- Development of grade level data teams to analyze student performance data that was used to inform instruction and implement research-based instructional strategies for targeted areas of weakness in student performance.
- Development of an new early intervention plan that streamlines the process and allows for greater programming flexibility scheduling for students.
- Implemented a new grade 5 math curriculum aligned with the new Common Core State Standards.
- Will be implementing new curricula in grade 6-8 math and 5-8 language arts that are aligned with the new Common Core State Standards.
- Exceeded the state expectation for "School Performance Index" (SPI) ratings (88.2).
- Selected as a WFSB (channel 3) "Cool School".
- Implemented the new "Student Success Plan" initiative.
- Ten "School Family" meetings were held this past year, the purpose of which is to help every student develop personal connections with their teachers and fellow students across each grade level.
- Received our reaccreditation from a very successful NEAS&C site visitation (October 14-17, 2012).
- Student Senate sponsored various social events, charitable fund-raising projects to assist the families of Sandy Hook Elementary School and victims of Hurricane Sandy, clothing/food drives, and outreach to local families.
- Performances by Showchoir delighted audiences at all 4 elementary schools in town, at Blue Back Square (West Hartford) and at the summer Extravaganza.
- Participation by students in the town wide art show, winter & spring music concerts, school clubs & activities, & active involvement in the community programs and projects. The JWMS Concert Band was selected as the #1 middle school band in all of New England!
- Performances by a number of cultural groups and student programs and activities were sponsored by the Wallace Parent Advisory Council (PAC).

Newington Public Schools

Martin Kellogg Middle School

--Jason S. Lambert - Principal

2012-2013 Highlights

- Implementation of grade-level instructional data teams aligned with building and district-level data teams.
- Successful NEASC Accreditation visit that provided many commendations and recommendations for continued growth.
- Participation in a variety of fundraisers, social events, & celebrations that provide the student council with funds to support many worthwhile endeavors at Kellogg.
- Continued "Battle of the Books" program that included grade 6 teachers and students from John Wallace Middle School.
- Maintained our sister school partnership, through participation in the AMISTAD program to give students opportunities to interact with students from urban environments.
- Attended grade 8 trips to Washington DC, which included touring various national monuments and touring various museums and exhibitions relevant to the grade 8 social studies curriculum.
- Produced the musical *"The Music Man"*
- Developed our School Improvement Planning process to include specific and measurable action plans targeting the areas of math, reading, community outreach and behavior.
- Monthly "School Family" meetings were held this past year, the purpose of which is to help every student develop personal connections with their teachers and fellow students across each grade level while developing individual student success plans.
- Development of a School Climate Committee comprised of fourteen parents and staff members representative of various grade levels and content areas.
- Active participation by students in the town wide art show, winter and spring music concerts, school clubs and activities, and active involvement in the community programs and projects.
- Visiting artist, Sara Burns, worked with students in the creation of various murals throughout the school that focused on our pillars – Respect, Responsibility, Integrity and Pride – and on our mission statement. This well-received activity was generously sponsored by our PTO.
- Active staff participation in various committees including the following:
 - ◊ SRBI Restructure
 - ◊ Teacher & Administrator Evaluation Committee
 - ◊ Professional Development Committee
 - ◊ Middle School Scheduling Committee
 - ◊ Various Curriculum Development Committees aligned to CCSS

Newington High School

—James Wenker - Principal

2012-2013 Highlights

- A Performance Based Student Management (PBSM) system was continued. Both academic and behavioral thresholds were established and individual student programs were adjusted according to levels of performance attained. Approximately 2/3 of NHS students are meeting the basic standards outlined in the program.
- A new Open Technology Policy was continued, allowing students to use personal electronic devices throughout the building. WiFi capability has been enhanced to handle the increased demand.
- Over 35 clubs & activities were available for students. Other programs and events held during the school year included musicals, dances, and special programs to recognize diversity at Newington High School.
- The "Truth About Hate" was presented to all 10th & 11th graders. The program sponsored by the Anti-Defamation League promotes tolerance regarding issues of race, ethnicity & gender preference.
- The Preliminary Scholastic Aptitude Test was administered to 651 tenth & eleventh grade students in Oct.
- Administered Advance Placement (AP) exams to 189 students this year
- The Math Dept. introduced the "Flipped Classroom." Students in identified sections of Algebra I were provided with iPads equipped with the FUZE program.
- In May, 36 World Language students were inducted into all four of the National Language Honor Societies. Students participated in state and national contests and teachers attended state and regional conferences. Also in May, the Department hosted an artist from Mexico and sponsored workshops for students.
- Two science data teams were developed. One included Biology teachers and the other included Physical Science teachers. Teams met weekly to collaborate on data collected and discuss improvement strategies. Individual teachers used their data to inform instruction within their classroom.
- Common Formative Assessments for each State Standard in Physical Science were implemented and scores entered into INFORM for use by individual teachers and the Data Team members.
- Full implementation of the 9th grade Information Literacy program across three disciplines: English, Social Studies and Science.
- Continued partnership with LRW teen librarians to present summer reading book talks to all 9th, 10th & 11th grade students
- Curricula and program offerings were restructured in Business, FACS, and IT to implement Career Pathway Plans of Study and initiatives in the STEM, Architecture/Construction, Business, and Hospitality/Tourism Career Clusters.

Boards and Commissions

AFFORDABLE HOUSING MONITORING AGENCY

Established by the Town Council in 1991, the Affordable Housing Monitoring Agency is responsible for the preparation, adoption and administration of standards for selecting eligible households to participate in affordable housing programs in Newington.

COMMISSION ON AGING AND DISABLED

The Commission on Aging and Disabled, consisting of nine (9) members, is responsible for monitoring and assessing the needs of seniors and people with disabilities in the community. It also provides policy oversight for the Senior and Disabled Center.

BOARD OF ASSESSMENT APPEALS

Created by State Statute, the Board of Assessment Appeals provides a means to review and revise the taxable values of real estate and personal property established by the Town Assessor. The Board serves as the first level of appeal, and its actions are binding until a successful appeal is taken to the Superior Court. While no fees are charged and representation by legal counsel is not necessary, the taxpayer must appear before the Board.

CONSERVATION COMMISSION/ INLAND WETLANDS AGENCY

The Conservation Commission, comprised of seven (7) regular and three (3) alternate members, is responsible for advising and making recommendations to the Town Manager, Town Council, and other boards and commissions concerning the development and conservation of natural resources, which include water resources within the territorial limits of the Town.

As the Town's designated Inland Wetlands Agency, the Commission is responsible for regulating activities that affect the inland wetlands and watercourses of the Town in accordance with Connecticut General Statutes. As such, the Commission has the power to develop and adopt regulations protecting and preserving inland wetlands and watercourses for Town Council approval. In addition, the Commission is charged with administering the regulations under its authority.

DEVELOPMENT COMMISSION

The Development Commission, consisting of nine (9) regular members and three (3) alternate members, is established for the promotion and growth of the development resources of the Town of Newington.

DOWNTOWN REVITALIZATION COMMITTEE

The Downtown Revitalization Committee was established in June 2008 to oversee grant funding used to revitalize the Town's center. The seven (7) member

Committee is comprised of members of the Town Council, Development Commission and the public.

BOARD OF EDUCATION

The Board of Education consists of nine (9) members elected at each regular Town election for a term of two years. State Statute charges the Board of Education with maintaining public elementary and secondary schools, implementing the educational interest of the State, and providing such other educational activities as in its judgment best serve the interests of the school district.

EMPLOYEE INSURANCE AND PENSION BENEFITS COMMITTEE

The Employee Insurance and Pension Benefits Committee (EIPBC) is composed of nine (9) regular and two (2) alternate members who oversee all aspects of the health insurance programs and pension benefits for employees. The Committee is appointed by the Town Council and serves to oversee the EIPBC Agent of Record. The Committee determines the needs and develops specifications for the employee insurance and pension benefits program, reviews all submitted insurance proposals, periodically reviews employee insurance benefits, and makes recommendations to the Town Manager and Council.

ENVIRONMENTAL QUALITY COMMISSION

Activities of the Environmental Quality Commission date back to 1986, when the Town Council established the Environmental Quality Committee. In October 1987, the Town Council established (by Ordinance) a permanent commission and outlined its scope of authority. The Commission is charged with addressing issues affecting environmental concerns or the quality of life within the town.

Eleven (11) Commissioners are appointed by the Town Council for two year terms. Representation on the Commission includes members of the Newington Fire Department, Volunteer Ambulance, local industry and the Public. There are also five (5) student liaisons representing the two middle schools and the high school.

BOARD OF ETHICS

The Board of Ethics is comprised of seven (7) regular and two (2) alternate members appointed by the Town Council, including two registered Democrats, two registered Republicans, and three unaffiliated or other party registered voters. The Board (a) has the authority to recommend action pertaining to the Code of Ethics to the Town Council, Town Manager, and Board of Education or the Superintendent of Schools; and (b) establish procedures by which the public may initiate complaints alleging a violation of the Code of Ethics.

Boards and Commissions

FAIR RENT COMMISSION

The Fair Rent Commission is comprised of five (5) regular and three (3) alternate members. It has the authority to make studies and investigations, conduct hearings, and receive written complaints relative to rental charges or proposed increases in rental charges on housing accommodations in Newington.

BOARD OF FIRE COMMISSIONERS

Pursuant to an act adopted in 1929, the Board of Fire Commissioners was established to manage and control the Newington Fire Department. The Board, comprised of three (3) elected Commissioners, is responsible for the supervision and care of all Fire Department buildings, equipment, and apparatus.

HOUSING AUTHORITY

The Newington Housing Authority was established in 1973 by the Town Council and charged with the responsibility of providing housing for the Town of Newington's elderly population.

HUMAN RIGHTS COMMISSION

The purpose of the Human Rights Commission is to promote mutual understanding and respect among all racial, religious, ethnic, and other groups, and to secure equality of, and opportunity for, all people. The Commission seeks compliance with State and Federal laws regarding discrimination. Complaints regarding discrimination can be filed through the Department of Human Services.

LIBRARY BOARD

The Board of Directors of the Lucy Robbins Welles Library, Newington's public Library, is comprised of twelve (12) directors, six (6) of whom are appointed by the Town Council and six (6) of whom are appointed by the Library corporation. Membership is open to any resident of the Town of Newington. The Library Board is charged with managing the affairs of the Library. The Library's operations are funded by the Town of Newington.

OPEN SPACE COMMITTEE

The Open Space Committee was established in December 2009 to determine the means to acquire, preserve and protect Cedar Mountain and various other open space parcels throughout the Town. The eleven (11) member Committee is comprised of various members of the Town Council. TPZ, Conservation Commission and the public.

BOARD OF PARKS & RECREATION

The Board of Parks & Recreation consists of eleven (11) members who determine the use of Town parks,

public greens, and other public grounds. The Board also plans and arranges recreational facilities and programs for the Town.

COMMITTEE ON COMMUNITY SAFETY

The Committee on Community Safety was formed to determine the needs and potential solutions for ensuring the safety of the community, with consideration to future budgetary requirements. The Committee is comprised of thirteen (13) members, three (3) from the Newington Town Council, two (2) from the Board of Education, one (1) from the Youth-Adult Council, and seven (7) from the public.

STANDING INSURANCE COMMITTEE

The Standing Insurance Committee, comprised of nine (9) regular and two (2) alternate members, is responsible for (a) the determination of needs and specifications for Town insurance; (b) recommendation to the Town Council of the appointment and termination of the Agent of Record; (c) recommendation to the Town Council of a proposed Town insurance program; and (d) the Workers Compensation insurance provided by the Town.

TOWN PLAN AND ZONING COMMISSION

The Newington Town Plan and Zoning Commission (TPZ) is a citizen body of seven (7) regular and three (3) alternate members appointed by the Town Council. The Commission's meetings are normally held on the second and fourth Wednesdays. TPZ members also devote time to serve on the Town Center Study Committee, Open Space Committee, New Britain-Hartford Busway Municipal Advisory Committee, and the Capitol Region Council of Government Planning Commission.

YOUTH-ADULT COUNCIL

The Youth-Adult Council acts as an advisory board to the Human Services Department. Appointed by the Mayor, its purpose is to review youth and family issues and foster community education and support among Town agencies and residents. The school system, community groups, concerned citizens and young people all participate in monthly meetings aimed at sharing information and coordinating services.

ZONING BOARD OF APPEALS

A bipartisan appointed body of five (5) regular and three (3) alternate members, the Zoning Board of Appeals' primary function is to hear applications for variances from the Zoning Regulations in which enforcement of regulations could result in a hardship. The Board also hears cases in which the applicant alleges errors in the Zoning Enforcement Officer's orders.

Summary of Town of Newington



Financial Report 2012-2013

Town Finances FY 2012-2013

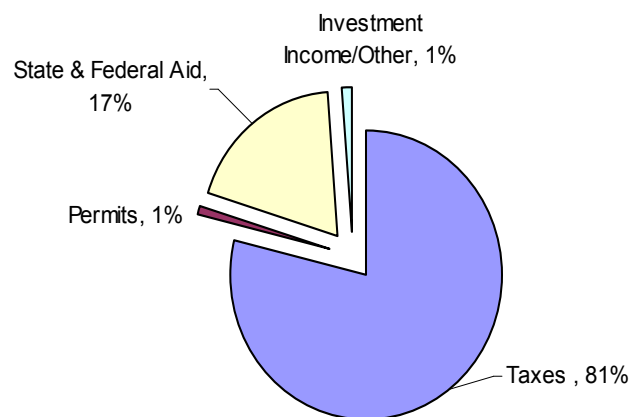
- The Town's adopted General Fund budget for 2012-13 totaled \$103,441,941.
- The Mill Rate was 32.64
- The Town's high credit rating of AA by Standard and Poor's was reaffirmed and during a global recalibration of ratings, Moody's Investor Services increased the Town's rating to Aa2.
- The Town achieved a collection rate of 99.3% on the current levy.
- The Town's bond indebtedness at June 30, 2013 totaled \$9,960,000.
- The Town's actual expenditures were \$102,824,797 and actual revenues totaled \$103,033,955.

The comparative budgetary information, by function and funding source is presented here. A detailed document of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's office and on the Town's website.

Actual Town Revenues for 2012-13, by Source (\$ thousands)

Source	2011-12	2012-13	\$ Change
Taxes	80,895	83,913	3,018
Permits	278	402	124
State & Federal Aid	20,006	17,444	(2,562)
Service Charges	488	574	86
Investment Income	67	39	(28)
Other	1,389	662	(727)
TOTAL	103,123	103,034	(89)

Town Revenues for 2012-13, by Source

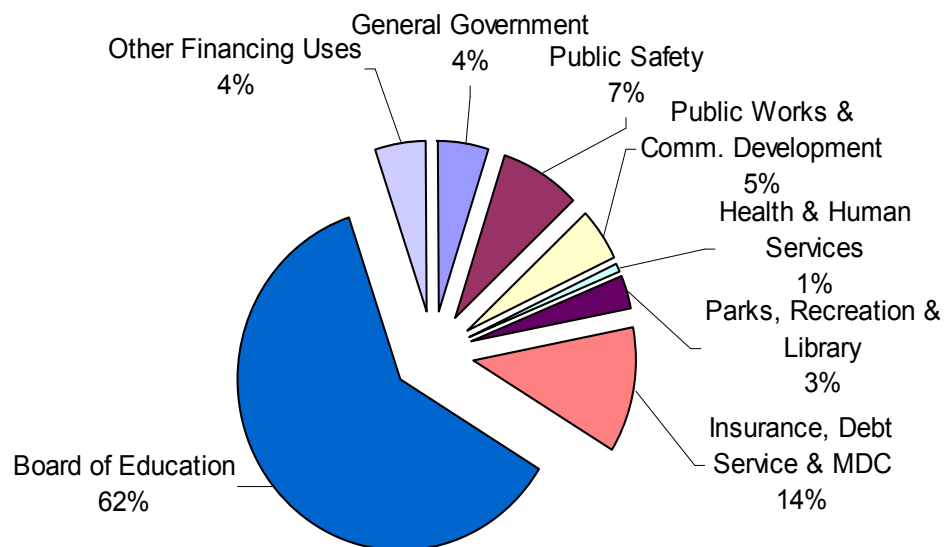


Town Finances FY 2012-2013

Actual Town Expenditures for FY 2012-13, by Function (\$ thousands)

Function	2011-12	2012-13	\$ Change
General Government	4,011	4,298	287
Public Safety	7,528	7,510	(18)
Public Works & Comm. Development	6,698	4,971	(1,727)
Health & Human Services	1,092	1,061	(31)
Parks, Recreation & Library	3,213	3,143	(70)
Insurance, Debt Service & MDC	12,737	13,973	1,236
Board of Education	61,299	63,347	2,048
Other Financing Uses	4,958	4,522	(436)
TOTAL	101,536	102,825	1,289

Town Expenditures for FY 2012-13, By Function



Town Finances FY 2012-2013

Bonds Outstanding June 30, 2013
(in thousands)

Function	Amount
Schools	5,564
General Purpose	4,394
TOTAL	9,958

Schedule of Debt Principal and Interest by Year as of June 30, 2012
(in thousands)

Year Ending June 30	Principal	Interest	Total
2014	1,220	256	1,476
2015	1,445	232	1,677
2016	1,040	188	1,228
2017	1,035	157	1,192
2018	1,025	125	1,150
2019-2023	3,375	290	3,665
2024-2026	820	21	841
TOTAL	9,960	1,269	11,229

